

Sustainable Essex Partnership Workplan: Delivery against Priorities							
Action Plan	Actions	Measure of success	Owner	Due Date	Status	Risk?	Diversity & Equality issues?
Overarching Essex Partnership Forum Priorities							
NI 4: The percentage of people who feel they can influence decisions in their locality							
Estimated PRG	£123K agreed: LAA partners to share public engagement work, create public engagement database, develop common standard for public engagement and develop resource pack for community groups.						
Performance assessment	On track to meet LAA target						
Other resources allocated							
Other points to note	Interim target for 2008/9 has been missed. However, the long term trend is still improving and the action plan will have an improved effect						
NI 4	Baseline - 2007/8 - 30%		Duncan Wood/ Suzanne Harris		Milestone met		
NI 4	Interim Target - 2008/09 - 33%		Duncan Wood/ Suzanne Harris	31/03/2009	Target missed - 27%		
NI 4	Adopt and promote an LSP Standard Model of Good Practice on Public Engagement		Duncan Wood/ Suzanne Harris	30/10/2010	Milestone met		
NI 4	Develop public engagement network as a way of joining up engagement activity		Duncan Wood/ Suzanne Harris	31/03/2010	Milestone met		
NI 4	Run a pilot of the 'virtual town hall'		Duncan Wood/ Suzanne Harris	31/03/2010	Milestone met		
NI 4	Produce community profiles and use statistical data and local knowledge to identify localities or communities where community engagement could be strengthened		Duncan Wood/ Suzanne Harris	31/05/2010	Milestone met		
NI 4	Interim Target - 2009/10 - 36%		Duncan Wood/ Suzanne Harris	31/03/2010	?		
NI 4	Renew and publicise the Essex Framework Agreement		Duncan Wood/ Suzanne Harris	30/06/2010	Milestone met		
NI 4	Develop a joint public engagement strategy for the Essex Partnership		Duncan Wood/ Suzanne Harris	30/10/2010	?		
NI 4	Create an online public engagement database to share results of public engagement work		Duncan Wood/ Suzanne Harris	30/10/2010	In progress		
NI 4	Final Year Target - 2010/11 - 40%		Duncan Wood/ Suzanne Harris	31/03/2011			
NI 5: Overall/general satisfaction with local area							
Estimated PRG	£0						
Performance assessment	On track to meet LAA target						
Other resources allocated							
Other points to note							
NI 5	Baseline - 2007/8 - 78%		Dan Gascoyne	31/03/2008	Milestone Met		
NI 5	Interim target - 2008/9 - 79%		Dan Gascoyne	31/03/2009	Target achieved - 85.2%		
NI 5	Interim target - 2009/10 - 80%		Dan Gascoyne	31/03/2010	Target achieved - 81.9%		
NI 5	Final year target - 2010/11 - 82%		Dan Gascoyne	31/03/2011	?		
Orchards and allotments workstream							
Estimated PRG	£400k agreed PRG stopped June 2010 but because it was a Pledge, £50,000 agreed by CLT						
Performance assessment	On track to meet LAA target						
Other resources							

Other points to note							
PLEDGE	Orchard biodiversity survey underway		Mary Atkins	31/05/2010	In progress		
	Ecologist mapping begins		Mary Atkins	31/05/2010			
	Contract is on market place		Mary Atkins	31/05/2010			
	BTCV begin training volunteers on orchards and allotments (500 in total)		BTCV	30/06/2010			
	Research locations for 6 compost toilets		Mary Atkins	30/06/2010			
	10 District sites identified		Mary Atkins	30/06/2010			
	Funding withdrawn but £50,000 reallocated by CLT and work continues		Mary Atkins	06/07/2010			
	Training for grant givers		Mary Atkins	31/07/2010			
	Dedham Vale demonstration site ready		Mary Atkins / National Trust	31/08/2010			
	Grant schemes launched for RCCE Parish Programme and ECF urban and hard to reach		Mary Atkins	31/08/2010			
	School visits begin (20 in total)		Essex Wildlife Trust	30/09/2010			
	Training for orchard and allotment volunteers		Mary Atkins	30/09/2010			
	Grants awarded for ECF urban and hard to reach programme		Mary Atkins / ECF	30/09/2010			
	Work on 2 Country Park and Marks Hall demo sites begins		Mary Atkins	30/09/2010			
	10 District sites established		Mary Atkins	30/09/2010			
	Orchard stock / seed purchased - distribution to begin immediately		Mary Atkins	30/09/2010			
	6 compost toilets established		Mary Atkins	31/03/2011			
	Work on 2 Country Park and Marks Hall demo sites is completed		Mary Atkins	31/03/2011			
	20 Orchard and/or allotment sites established in Parishes		Mary Atkins / Parishes	31/03/2011			
	Maintenance training		Mary Atkins	31/03/2011			
	20 school visits are undertaken		Essex Wildlife Trust	31/03/2011			
	66 orchard packs and 200 hedging packs are delivered to schools		Woodland Trust	31/03/2011			
	10 schools visits are undertaken		Essex Outdoors	31/03/2011			
	All orchard stock / seed distributed		Mary Atkins	31/03/2011			
	End of workstream event		Mary Atkins	31/03/2011			
NI 7: Environment for a thriving third sector							
Estimated PRG	£123K agreed: Deliver training, create underlying code for organisations that signed up to Essex Compact						
Performance assessment	On track to meet LAA target						
Other resources allocated	£250K of Economic Participation Money successfully bid for to support this target						
Other points to note	2008/9 interim target is not applicable as place survey result will be used as baseline						
NI 7	Baseline - 2008/9 - 15.9%				Milestone met		
NI 7	Confirmation of interim target lead whilst target lead is unavailable	Interim lead is confirmed ahead of planned unavailability of target lead	Sue Sumner	30/12/2008	Milestone met		
NI 7	New ESTIC strategic manager in post		ESTIC board	30/01/2009	Milestone met	The person appointed to this post will be responsible for drawing together NI 6, NI 7 and Economic Participation workstreams	
NI 7	Mapping of NI 6, NI 7, and Economic Participation workstreams completed		Sue Sumner	28/02/2009	Milestone met	This is partially dependent on the appointment of the new ESTIC strategic manager	
NI 7	NI 7 action plan finalised based on mapping of workstreams		Sue Sumner	28/02/2009	Milestone met		
NI 7	Interim target - 2008/9 - N/A		Sue Sumner	31/03/2009			

NI 7	Outcome of bid for Economic Participation funding confirmed		Jackie Sully	30/05/2009	Milestone met		
NI 7	Confirm revised project plan in light of EP monies		Sue Sumner	25/09/2009	Milestone met		
NI 7	Recruit 3 members of staff to implement action plan		Sue Sumner	30/09/2009	Milestone met		
NI 7	Hold 3 sessions on recruitment and training of compact champions by end of 2009. Beginning October 2009.		Sue Sumner	01/10/2009	Milestone met		
NI 7	Commission sample survey across the Third Sector to provide interim measure of performance against NI 7 target		Sue Sumner	30/11/2009	Milestone met		
NI 7	Recruit third sector commissioning champion		Sue Sumner	31/01/2010	Milestone met		
NI 7	NI 7 action plan finalised		Sue Sumner	15/05/2010	Milestone met		
NI 7	Make contact with all CVSs to promote roll out of West Essex Compact pilot		Rainbow Services	31/05/2010	Milestone met		
NI 7	Recruit a third sector commissioning champion		Sue Sumner	30/06/2010	In progress		
NI 7	PRG Funding stopped. No further actions can be delivered under this action plan. Commissioning Champion identified but not appointed. Alternative funding sought but not hopeful. Rolling out Compact has ceased and all work on Compact closed down.			06/07/2010	Stopped		
NI 7	Set up First Stes to Commissioning workshops		Sue Sumner		STOPPED		
NI 7	Recruit part time worker to promote the Essex Compact across the county		Sue Sumner		STOPPED		
NI 7	Production and dissemination of publicity material on Essex Compact		Sue Sumner		STOPPED		
NI 7	Promote awareness of Compact amongst staff through delivery of training		Sue Sumner		STOPPED		
NI 7	Carry out research project on Compact implementation		Sue Sumner		STOPPED		
NI 7	Interim target - 2009/10 - 17.0%		Sue Sumner	31/03/2010			
NI 7	Final year target - 2010/11 - 19.7%		Sue Sumner	31/03/2011			
Sustainable Essex Targets							
Priority 2: More people supported to live in their own homes and better support for carers							
NI 156: Number of households living in temporary accomodation							
Estimated PRG	£221K agreed: Rent and deposit scheme to move people from temporary accommodation into privately rented						
Performance assessment	On track to meet LAA target						
Other resources allocated	£10,000 allocated from CWOP and £10,000 allocated from Public Health Budget to support additional activities such as healthcheck pilots						
Other points to note	Other workstreams being explored						
NI 156	Baseline - 2007/8 - 1,526		Malcolm Knights	31/03/2009	Milestone met		
NI 156	Operating protocols and procedures drawn up between LAs.		Malcolm Knights	31/03/2009	Milestone met		
NI 156	Risk analysis undertaken		Malcolm Knights	31/03/2009	Milestone met		
NI 156	EIA undertaken		Malcolm Knights	31/03/2009	Milestone met		
NI 156	Actions and milestones for delivery finalised based upon risk analysis and EIA	Actions and milestones for action plan are finalised (these will be in greater detail)	Malcolm Knights	31/03/2009	Milestone met		
NI 156	Interim target - 2008/9 - 1,368		Malcolm Knights	31/03/2009	Target achieved - 1,180		
NI 156	Launch of scheme		Malcolm Knights	01/04/2009	Milestone met		
NI 156	Quarterly monitoring of scheme by EHO		Malcolm Knights	01/06/2009	Milestone met		
NI 156	Quarterly monitoring of scheme by EHO		Malcolm Knights	01/09/2009	Milestone met		
NI 156	Quarterly monitoring of scheme by EHO		Malcolm Knights	01/12/2009	Milestone met		
NI 156	Quarterly monitoring of scheme by EHO		Malcolm Knights	01/03/2010	Milestone met		

NI 156	Interim target - 2009/10 - 1,234		Malcolm Knights	31/03/2010			
NI 156	Re-appraise scheme based on results so far		Malcolm Knights	01/04/2010	Milestone met		
NI 156	Paper to Sustainable Essex		Malcolm Knights	10/05/2010	Milestone met		
NI 156	Quarterly monitoring of scheme by EHO		Malcolm Knights	01/06/2010	Milestone met		
NI 156	Funding withdrawn. He will continue to send monthly monitoring of TA figures - but not as detailed as before. There is a time lag so June/July's will be sent August/September.		Malcolm Knights	06/07/2010			
NI 156	Quarterly monitoring of scheme by EHO		Malcolm Knights	01/09/2010			
NI 156	Quarterly monitoring of scheme by EHO		Malcolm Knights	01/12/2010			
NI 156	Quarterly monitoring of scheme by EHO		Malcolm Knights	01/03/2011			
NI 156	Final year target - 2010/11 - 1,171		Malcolm Knights	31/03/2009			
LI 2.2: Affordable Housing							
Estimated PRG	£70K agreed: conduct gap analysis between future need and supply of affordable housing, investigate mortgage rescue scheme, establish rural advisory group to help improve provision of rural housing in the future, identify land and funding streams for						
Performance assessment	On track to meet LAA target						
Other resources allocated							
Other points to note	The impact of the recession on this target has meant that this target was revised at the 2010 LAA refresh						
LI 2.2	Baseline - 2002/6 - 679		Ian Vipond		Milestone Met		
LI 2.2	Confirmation of interim targets		Ian Vipond	10/02/2009	Milestone Met		
LI 2.2	Begin advertising for LAA housing coordinator		Ian Vipond	14/02/2009	Milestone Met		
LI 2.2	Establish project team for LI 2.2 and NI 154		Ian Vipond	31/03/2009	Milestone met		
LI 2.2	Interim target - 2008/9 - 965		Ian Vipond	31/03/2009	Target met 965		
LI 2.2	Collect Essex-wide data on Empty Homes		Ian Vipond	30/06/2009	Milestone met		
LI 2.2	Explore Mortgage Rescue implementation across Essex		Ian Vipond	31/12/2009	Milestone met		
LI 2.2	Partnership working with RCCE to produce information packs, housing need assessments, website and rural conference		Ian Vipond	31/03/2010	Milestone met		
LI 2.2	Interim target - 2009/10 - 1,095		Ian Vipond	31/03/2010			
LI 2.2	Collate Essex-wide analysis to identify affordable housing need, likely supply and potential gap		Ian Vipond	30/06/2010	In progress		
LI 2.2	Establish each local authority policy re % of affordable housing?		Ian Vipond	30/06/2010	Milestone met		
LI 2.2	Funding withdrawn. Actions all but over. Costs remaining are 1 person serving redundancy notice and an outstanding invoice from RCCE. Account will be closed by the end of September		Ian Vipond	06/07/2010	Stopped by end of September		
LI 2.2	Work in partnership with public sector land owners and RSL's to bring forward land for affordable housing development		Ian Vipond	30/09/2010	In progress		
LI 2.2	Final year target - 2010/11 - 1,104		Ian Vipond	31/03/2011			
NI 154: Net additional homes provided							
Estimated PRG	£106K agreed: identify large sites to be developed when economy improves, meet with developers and government to ensure that agreements are in place to allow the land to be developed quickly						
Performance assessment	On track to meet LAA target						
Other resources allocated							
Other points to note	The impact of the recession on this target has meant that it was renegotiated with GO-East during the 2010 LAA refresh						
NI 154	Baseline - 2001/7 - 2,056		Ian Vipond				

NI 154	Interim target - 2008/9 - 2,398		Ian Vipond	31/03/2009	Target achieved		
NI 154	Collect current and trajectory data, evidence, mitigation from KCDs to inform discussion to renegotiate targets with GoEast	Ideas are shared in workshop to speed up development of identified land	Ian Vipond	31/03/2010	Milestone met		
NI 154	Contact each local authority and ascertain when SHMA and SLAA completed/ to be done by.		Ian Vipond	31/03/2010	Milestone met		
NI 154	Establish date/progress of viability assessment		Ian Vipond	31/03/2010	Milestone met		
NI 154	Interim target - 2009/10 - 1,710		Ian Vipond	31/03/2010			
NI 154	Decide theme, location, date, speakers and delegates for conference/workshop		Ian Vipond	30/07/2010	In progress		
NI 154	Funding withdrawn. Actions all but over. Costs remaining are 1 person serving redundancy notice and an outstanding invoice from RCCE. Account will be closed by the end of September		Ian Vipond	06/07/2010	Stopped by end of September		
NI 154	Final year target - 2010/11 - 1,434		Ian Vipond	31/03/2011	TBC		
Priority 5: Essex roads are safer, less congested and everyone has access to essential services							
LI 5.1: Access to services							
Estimated PRG	£371K agreed: provide guidance and information to target communities, RCCE and ECC to work together to improve accessibility and provide additional information						
Performance assessment	On track to meet LAA target						
Other resources allocated	£60,000 capital and £50,000 revenue allocated by ECC - Environment, Sustainability and Highways to support this action plan						
Other points to note	This indicator has been adopted by ECC and is now included in the Essex Local Transport Plan						
LI 5.1	Baseline for LI 5.1a - 2007/8 - 32.2%		Nick Shuttleworth	31/03/09	Milestone met		
LI 5.1	Baseline for LI 5.1b - 2007/8 - 76.4%		Nick Shuttleworth	31/03/09	Milestone met		
LI 5.1	Report on Rural Services Survey	Report agreed for publication	Nick Shuttleworth	30/03/2009	Milestone met		
LI 5.1	Interim target for LI 5.1a - 2008/9 - N/A		Nick Shuttleworth	31/03/2009			
LI 5.1	Interim target for LI 5.1b - 2008/9 - N/A		Nick Shuttleworth	31/03/2009			
LI 5.1	Identify target communities for first year	Communities identified	Nick Shuttleworth	30/04/2009	Milestone met		
LI 5.1	Begin assessment of service needs	Engagement with 'target' communities	Nick Shuttleworth	30/04/2009	Milestone met	Some communities reluctant to engage	
LI 5.1	Begin periodical promotional articles	First article published	Nick Shuttleworth	30/07/2009	Milestone met		
LI 5.1	Begin implementation of projects	Project/s implemented	Nick Shuttleworth	30/10/2009	Milestone met	Delay in identifying appropriate solutions	
LI 5.1	Pub is the Hub survey of Rural Pubs complete. This will highlight which pubs can house other services		Nick Shuttleworth	31/01/2010	Milestone met		
LI 5.1	Identify target communities for year 2	Communities identified	Nick Shuttleworth	31/01/2010	Milestone met		
LI 5.1	Launch of 'Route to Key Services' promotional leaflets in Pleshey and Layer de la Hays		Nick Shuttleworth	28/02/2010	Milestone met		
LI 5.1	Launch retailer and producer network	Network operational	Nick Shuttleworth	31/03/2010	Milestone met	Retailers and producers reluctant to engage	
LI 5.1	Launch of the 10 Good Reasons to Shop Locally Campaign		Nick Shuttleworth	31/03/2010	Milestone met		
LI 5.1	Interim target for LI 5.1a - 2009/10 - N/A		Nick Shuttleworth	31/03/2010			
LI 5.1	Interim target for LI 5.1b - 2009/10 - N/A		Nick Shuttleworth	31/03/2010			
LI 5.1	Baseline for LI 5.1c		Nick Shuttleworth	31/03/2010			
LI 5.1	LA seminar for local services	Seminar held/follow-up action agreed	Nick Shuttleworth	30/04/2010	Milestone Met		
LI 5.1	Begin assessment of service needs	Engagement with 'target' communities	Nick Shuttleworth	30/04/2010	Milestone met	Some communities reluctant to engage	

LI 5.1	Shopper bus services launched in Maldon and Epping		Nick Shuttleworth	30/04/2010	Milestone met		
LI 5.1	Outputs/projects for additional PRG agreed		Nick Shuttleworth / Richard Gravatt	24/05/2010	In progress		
LI 5.1	New Transport and Access to Services Manager appointed by the RCCE		Nick Shuttleworth	20/06/2010	Milestone Met		
LI 5.1	First cash machines installed in rural pubs through the Pub is the Hub project		Nick Shuttleworth	30/06/2010	In progress		
LI 5.1	Funding withdrawn and £100k redistributed for shopping bus pledge. Matching funding to be identified for Pubs as Hubs. Meeting to be held to discuss options.		Nick Shuttleworth	06/07/2010			
LI 5.1	Begin implementation of projects	Project/s implemented	Nick Shuttleworth	30/10/2010		Delay in identifying appropriate solutions	
LI 5.1	Access to services survey complete	The survey confirms achievement against LAA target	Nick Shuttleworth	30/11/2010			
LI 5.1	LA seminar for local services	Seminar held/follow-up action agreed	Nick Shuttleworth	30/12/2009			
LI 5.1	Monitoring report&future recommendations	Report published	Nick Shuttleworth	30/01/2011			
LI 5.1	Final year target for LI 5.1a - 2010/11 - 38.9%		Nick Shuttleworth	31/03/2011			
LI 5.1	Final year target for LI 5.1b - 2010/11 - 81.1%		Nick Shuttleworth	31/03/2011			
LI 5.1	Final year target for LI 5.1c - 2010/11 - TBC (24/05/2010)		Nick Shuttleworth	31/03/2011			
NI 198: Children travelling to school - mode of transport usually used							
Estimated PRG	£100K agreed						
Performance assessment	On track to meet LAA target						
Other resources	Additional £20,000 allocated by Environment, Sustainability and Highways of Essex County Council						
Other points to note							
NI 198	Baseline - 2007/8 - 28.9%		Richard Gravatt	31/03/2008	Milestone met		
NI 198	Set up meeting to confirm milestones of action plan	At least milestones for actions over the next few months are confirmed	Gwyn Owen and Richard Gravatt	31/01/2009	Milestone met	Meeting is critical in ensuring the progress towards the target can be measured	
NI 198	Follow up meeting to confirm action plan		Gwyn Owen and Richard Gravatt	28/02/2009	Milestone met		
NI 198	Update work plan to reflect new action plan		Gwyn Owen	31/03/2009	Milestone met		
NI 198	Identify partner schools		Richard Gravatt	15/02/2009	Milestone met		
NI 198	Meet heads of participating schools		Richard Gravatt	30/03/2009	Milestone met		
NI 198	Interim target - 2008/9 - 28.9%		Richard Gravatt	31/03/2009	Target achieved - 28.1%		
NI 198	Arrange presentation and survey dates		Robbie Watson-Levey	20/04/2009	Milestone met		
NI 198	Start schools surveys		Robbie Watson-Levey	30/05/2009	Milestone met		
NI 198	Complete surveys and get feedback		Robbie Watson-Levey	30/06/2009	Milestone met		
NI 198	Analyse outcomes and identify projects		Robbie Watson-Levey	31/07/2009	Milestone met		
NI 198	Start infrastructure works		Robbie Watson-Levey	01/08/2009	Milestone met		
NI 198	Pilot schools to include infrastructure work and sessions with children about what the project means to them and social inclusion		Robbie Watson-Levey	01/08/2009	Milestone met		
NI 198	Restart process for next batch of schools		Robbie Watson-Levey	01/11/2009	Milestone met		
NI 198	Follow up modal share survey		Robbie Watson-Levey	01/01/2010	Milestone met		

NI 198	Meet target lead to discuss actions for remainder of LAA		Gwyn Owen	30/06/2010	In progress		
NI 198	Interim target - 2009/10 - 28.9%		Robbie Watson-Levey	31/03/2010			
NI 198	PRG Funding stopped. SCF has withdrawn funding for posts. All work stopped. SCF will retain any duty associated with this work once the consultation process in September is completed.		Robbie Watson-Levey	06/07/2010	Stopped		
NI 198	Final Year Target - 2010/11 - 28.9%		Robbie Watson-Levey	31/03/2011			
LI 5.2: Congestion							
Estimated PRG	£0K agreed: links with businesses, information packs, development of Essex Traffic Control Centre						
Performance assessment	On track to meet LAA target						
Other resources allocated							
Other points to note							
LI 5.2	Baseline - 2007/8 - 2.19 minutes/mile		Liz Saville		Milestone met		
LI 5.2	Milestones for congestion action plan confirmed	Milestones are confirmed except for those related to the response to the A12 Enquiry (end of Jan)	Liz Saville	14/01/2009	Milestone met		
LI 5.2	Milestones for A12 Traffic Officers confirmed	Decision taken as to whether it can contribute to LAA2 target or not taken	Liz Saville	30/01/2009	Milestone met - because of timing this may not be able to contribute to LAA2		
LI 5.2	Budget for workstreams approved by Cabinet Member		Liz Saville	31/03/2009	Milestone met	Influences level of resources committed to target	
LI 5.2	Interim target- 2008/9 - 2.19 minutes/mile				Milestone met		
LI 5.2	Development of the Essex Traffic Control Centre and expansion of monitoring systems begun	Workstream results in improved functionality of Control Centre	Liz Saville	30/04/2009	Milestone met	Subject to agreement of Cabinet Member	
LI 5.2	Proposed deliverables from the recently commissioned report into responses to incidents confirmed		Liz Saville	30/04/2009	Milestone met	Subject to finalisation of 2009/10 workplan	
LI 5.2	Development of Control Centre monitoring systems complete		Liz Saville	31/03/2010	Milestone met		
LI 5.2	Interim target - 2009/10 - 2.19 minutes/mile		Liz Saville	31/10/2010	?		
LI 5.2	Final year target - 2010/11 - TBC		Liz Saville	31/11/2011	?		
Priority 6: More participation in sport, culture and volunteering							
NI 6: Participation in regular volunteering							
Estimated PRG	£100K agreed: ECC volunteer policy pilot, development of timebanks, trustee training sessions. June PRG Funding stopped.						
Performance assessment	On track to meet LAA target						
Other resources allocated	Economic Participation Funding (2009/10) £100,000; Capacity Builders Modernising Volunteering £44,312; Essex County Council, Employee Supported Volunteering; LI 3.1 Performance Reward Grant £160,000						
Other points to note	2008/9 interim target is not applicable as place survey is not being run for this year - no data will be collected						
NI 6	Ascertain the potential links and impact of partner organisation's existing volunteer policies and NI 6 workstreams		Paul Murphy	31/01/2009	Milestone met		
NI 6	Hold NI 6 working group meeting		Paul Murphy	31/01/2009	Milestone met		
NI 6	Finalise NI 6 action plan		Paul Murphy	28/02/2009	Milestone met		
NI 6	Update work plan to reflect new action plan		Gwyn Owen	31/03/2009	Milestone met		
NI 6	Interim target - 2008/9 - 22.9% (result used as baseline)		Paul Murphy	31/03/2009			
NI 6	Recruiting volunteers event - Rayleigh		Paul Murphy	28/04/2009	Milestone met		

NI 6	Set dates for recruiting Volunteers and Retaining Volunteers training. To be delivered through 2009-11		Paul Murphy	30/04/2009	Milestone met		
NI 6	Liaison with Olympics groups to be in place April 2009; further milestones to be set as work progresses		Paul Murphy	30/04/2009	Milestone met		
NI 6	Dates for trustee essentials training set – 4 deliveries of one day refresh/ overview between 2009/11		Paul Murphy	30/04/2009	Milestone met		
NI 6	Outcome of bid for Economic Participation funding confirmed		Paul Murphy	30/05/2009	Milestone met		
NI 6	Liaise with and support Supported Volunteering Projects developed under mental health local indicator 3.1.		Paul Murphy	30/05/2009	Milestone met		
NI 6	Outline funding bids submitted for time banks		Paul Murphy	30/05/2009	Milestone met		
NI 6	Recruiting volunteers event - Rayleigh		Paul Murphy	04/06/2009	Milestone met		
NI 6	Trustee essentials event - Braintree		Paul Murphy	17/06/2009	Milestone met		
NI 6	Planning completed for promotion, including identification of target groups (inc hard-to-reach groups)		Paul Murphy	30/07/2009	Milestone met		
NI 6	Trustee essentials event run. Location tbc	A further trustee essentials event run in addition to the one in Braintree	Paul Murphy	31/07/2009	Milestone met		
NI 6	Establish link between NI 6 and 2012 volunteering		Paul Murphy	31/08/2009	Milestone met		
NI 6	Communication with funders re: volunteer centres		Paul Murphy	30/09/2009	Milestone met		
NI 6	Development of protocols for VCs to work together and with ESTIC		Paul Murphy	31/10/2009	Milestone met		
NI 6	Website is ready to be promoted to the public		Paul Murphy	30/11/2009	Milestone met		
NI 6	Events on recruiting and retaining volunteers run	Completed by the end of 2009. Location possibly Epping?	Paul Murphy	30/12/2009	Milestone met		
NI 6	Accredited trustee training event run				Milestone met		
NI 6	Promotional campaign initiated.		Paul Murphy	30/01/2010	Milestone met		
NI 6	Develop Essex County Council Employee Supported Volunteering Project as a pilot. Liaise with other statutory and authorities and public health agencies to develop groundwork for rollout in year 2 and beyond.		Paul Murphy	30/01/2010	Milestone met		
NI 6	Roll out successful activities within action plan	Review activities to determine successes and resource requirements for rollout	Paul Murphy	30/01/2010	Milestone met		
NI 6	Development of volunteering policies for statutory authorities. Development of information exchange mechanisms between statutory organisations about utilising volunteer support	These are distributed to Essex Partnership members for consideration	Paul Murphy	31/03/2010	Milestone met		
NI 6	Interim target - 2009/10 - 23.1%		Paul Murphy	31/03/2010			
NI 6	At least two projects underway		Paul Murphy	30/04/2010			
NI 6	Development of modernising volunteer centres 3 year plan		Paul Murphy	31/04/2010	Milestone met		
NI 6	Finalise action plan for remainder of LAA		Paul Murphy / Gwyn Owen	30/06/2010	Milestone met		
NI 6	Development and submission of Joint Volunteer Centre Quality Accreditation Portfolio		Paul Murphy	30/06/2010	Milestone met		

NI 6	One course of advanced volunteer management delivered and two further courses in trustee essentials delivered		Paul Murphy	30/06/2010	Partially met and stopped		
NI 6	Major promotion of 'Volunteering in Essex' linked with Volunteers' Week		Paul Murphy	30/06/2010	Largely met		
NI 6	PRG Funding stopped. Bookmarks and BT costs paid.		Paul Murphy	06/07/2010	Stopped		
NI 6	Summer shows and Library Bookmark campaign continued		Paul Murphy	19/08/2010	Milestone met		
NI 6	Improve retention of volunteers		Paul Murphy		Stopped		
NI 6	Increase volunteering for Olympics		Paul Murphy		Largely stopped, meeting to discuss possible limited activities		
NI 6	Increase no. of employers supporting employers to volunteer		Paul Murphy		Best practice resource kit stopped. Rollout limited.		
NI 6	Increase accessibility by hard to reach or socially excluded groups		Paul Murphy		Paper on diversity written - possibly put on EP website? Everything else stopped		
NI 6	Increase levels of informal volunteers		Paul Murphy		Stopped. Waiting to hear from Lottery Fund		
NI 6	Toolkit completed - apart from editing for publishing. To be published on EP website. Article in EP Newsletter. Also suggested CVS and statutory agency websites.		Jan Plummer/ Paul Murphy	31/08/2010	In progress		
NI 6	At least 200 more time credits exchanged per annum in Colchester		Paul Murphy	30/01/2011			
NI 6	Final year target - 2010/11 - 24.9%		Paul Murphy	31/03/2011			
Priority 7: Essex is a safe place to live							
NI 195: Improved street and environmental cleanliness (levels of litter and detritus)							
Estimated PRG	£75K agreed: cleaner, safer, greener network to be established, external validation of cleansing standards, school engagement programme						
Performance assessment	On track to meet LAA target						
Other resources allocated	Keep Britain Tidy agreed to allow Essex a reduced rate for joining the Cleaner, Safer, Greener Network as it was done as a group of partners. Each District and Borough Council has contributed an additional £2,000 each and Essex County Council has contributed an additional £12,000						
Other points to note							
NI 195	Baseline - 2006/7 and 2007/8 - Litter - 22%; Detritus - 26%		Jason Searles	31/03/2008	Milestone met		
NI 195	Actions and milestones confirmed		Jason Searles	27/02/2009	Milestone met		
NI 195	Agree principles of LEQ working group and involvement of EnCams		Jason Searles	01/02/2009	Milestone met		
NI 195	Interim target - 2008/9 - Litter - 21%; Detritus - 25%		Jason Searles	31/03/2009	Target achieved - Litter - 6%; Detritus -		
NI 195	Partners to sign up to Cleaner Safer Greener network		Jason Searles	31/05/2009	Milestone met		
NI 195	Establishment of LEQ working group and agree meeting timetable and priority action plan		Jason Searles	31/07/2009	Milestone met		
NI 195	Agree 12 month public engagement programme		Jason Searles	31/07/2009	Milestone met		
NI 195	Identify LA knowledge/skill gaps and fill through the development of a training or mentoring programme		Jason Searles	31/10/2009	Milestone met		

NI 195	Complete external validation of cleansing standards within the County		Jason Searles	01/12/2009	Milestone met		
NI 195	Interim target - 2009/10 - Litter - 19%; Detritus - 23%		Jason Searles	31/03/2010	Milestone met		
NI 195	Pilot school engagement programme		Jason Searles	15/05/2010	Milestone met		
NI 195	Funding stopped. The public education work for waste and cleanliness programmes is still going ahead but using different media approaches this will result in reduced impact but will ensure it is delivered with the available resources. Although impact of activity has been reduced current performance is in excess of target and therefore the availability of PRG is not a critical issue for us		Jason Searles	06/07/2010	The impact of the removal of PRG has necessitated a scaling back of activities rather than a wholesale dropping of programmes.		
NI 195	Hold partner workshop to review and agree 12 month public engagement programme		Jason Searles	31/07/2010	Partially met		
NI 195	Roll out school engagement programme countywide		Jason Searles	01/10/2010	On track		
NI 195	Final year target - 2010/11 - Litter - 16%; Detritus - 20%		Jason Searles	31/03/2011			
Priority 9: A smaller carbon footprint with less waste							
NI 186: Per capita reduction in CO2 emissions in the LA area							
Estimated PRG	£374K agreed: interactive IT tool, thermo-imaging, carbon reduction services, home energy advice service						
Performance assessment	On track to meet LAA target						
Other resources allocated	Pledge money 250K. Michelle Keane taking over NI 186. Contract for home energy advice starts 5th August.						
Other points to note	Interim targets are not applicable as there is a 2 year delay (nationally) on data						
Other points to note	Actions	Measure of success	Owner	Due Date	Status	Risk?	Diversity & Equality issues?
Action Plan	Supporting People team re engagement with Home Improvement Agencies		Kevin Jones	30/12/2008	Milestone met		
NI 186	Develop interactive IT tool to assess effect of carbon reduction initiatives		Kevin Jones	30/01/2008	Milestone met		
NI 186	Hold partner workshop to obtain partner endorsement of IT tool		Kevin Jones	21/02/2008	Milestone met		
NI 186	Confirmation of key actions for next 6 months		Kevin Jones	31/03/2009	Milestone met		
NI 186	Interim Target - 2008/9 - N/A			31/03/2009			
NI 186	Appoint LAA carbon reduction coordinator		Kevin Jones	01/04/2009	Milestone met		
NI 186	Plan to install energy efficiency measures in the homes of the vulnerable		Kevin Jones	30/06/2009	Milestone met		
NI 186	LAA coordinator has met with all partners that have regard to NI 186		Kevin Jones	01/09/2009	Milestone met		
NI 186	Scoping of carbon reduction services available to Essex businesses		Michelle Keene	28/02/2010	Milestone met	Risk assessment in Business Case for this project	New EIA required - see Business case
NI 186	Start of tender process for home energy advice service		Michelle Keene	04/06/2010	Milestone met		
NI 186	Energy Efficiency advice surgeries in Essex libraries planned. (17 surgeries in partnership with ECC libraries and EST)		Michelle Keene	26/11/2010	In progress		New EIA required
NI 186	Energy efficiency awareness training delivered to housing officers and LSP health sub groups.		Michelle Keene	31/03/2011	In progress		New EIA required
NI 186	Funding Stopped		Michelle Keene	06/07/2010	Project terminated		
NI 186	Contract awarded for home energy advice service		Michelle Keene	31/08/2010	Project terminated		
NI 186	Number of home energy advice visits confirmed		Michelle Keene	31/03/2011	Project terminated		
NI 186	Home energy advice service visits completed		Michelle Keene	31/03/2011	Project terminated		

NI 186	Interim Target - 2009/10 - N/A			31/03/2010			
NI 186	Final year target - 2010/11 - 6.1 tonnes per capita			31/03/2011			
NI 186							
NI 191: Residual waste per household							
Estimated PRG	£90K agreed (also to be split with NI 192): waste minimisation steering groups, home composting units, 3 year waste minimisation strategy						
Performance assessment	On track to meet LAA target						
Other resources allocated							
Other points to note							
NI 191	Baseline - 2006/7 - 788kg		Jason Searles		Milestone met		
NI 191	Actions and milestones confirmed		Jason Searles	27/02/2009	Milestone met		
NI 191	Agree key waste minimisation priorities with partners		Jason Searles	01/02/2009	Milestone met		
NI 191	Interim target - 2008/9 - 710kg		Jason Searles	31/03/2009	Target achieved - 644kg		
NI 191	Formation of waste minimisation steering group		Jason Searles	01/04/2009	Milestone met		
NI 191	Hold partner workshop to develop and agree 12 month public engagement programme		Jason Searles	31/05/2009	Milestone met		
NI 191	Complete analysis of public drivers and barriers to adoption of waste minimisation activities		Jason Searles	01/07/2009	Milestone met		
NI 191	Inter Authority Agreement signed by WCAs		Jason Searles	31/08/2009	Milestone met		
NI 191	Agree 3 year waste minimisation strategy and annual action plan		Jason Searles	30/09/2009	Milestone met		
NI 191	Award contract for supply of home composting units		Jason Searles	01/11/2009	Milestone met		
NI 191	Quarterly monitoring of SDP activity		Jason Searles	31/03/2010	Milestone met		
NI 191	Interim target - 2009/10 - 685kg		Jason Searles	31/03/2010	Milestone met		
NI 191	Quarterly monitoring of SDP activity		Jason Searles	30/06/2010	Milestone Met		
NI 191	Hold partner workshop to develop and agree 12 month public engagement programme and review action plan		Jason Searles	31/07/2010	Partially met		
NI 191	Funding stopped.. The public education work for waste and cleanliness programmes is still going ahead but using different media approaches this will result in reduced impact but will ensure it is delivered with the available resources. Although impact of activity has been reduced current performance is in excess of target and therefore the availability of PRG is not a critical issue for us		Jason Searles	06/07/2010	The impact of the removal of PRG has necessitated a scaling back of activities rather than a wholesale dropping of programme		
NI 191	Quarterly monitoring of SDP activity		Jason Searles	31/12/2010			
NI 191	Final year target - 2010/11 - 670kg		Jason Searles	31/03/2011			
NI 192: Percentage of household waste send for reuse, recycling and composting							
Estimated PRG	£90K agreed (also to be split with NI 191): IAA/SDP project officer, 12 month public engagement programme						
Performance assessment	On track to meet LAA target						
Other resources allocated							
Other points to note							
NI 192	Baseline - 2007/8 - 34.19%		Jason Searles		Milestone met		
NI 192	Actions amd milestones confirmed		Jason Searles	27/02/2009	Milestone met		
NI 192	Submission of 5 year service delivery plans (SDP) to ECC by Essex Waste Collection Authorities (WCA)		Jason Searles	01/02/2009	Milestone met		

NI 192	Agree revenue and capital funding support from ECC to enable WCAs to deliver SDPs		Jason Searles	01/03/2009	Milestone met		
NI 192	Finalise and agree contents of Inter Authority Agreements (IAA) with partners		Jason Searles	01/03/2009	Milestone met		
NI 192	ECC cabinet approval of IAA		Jason Searles	31/03/2009	Milestone met		
NI 192	Interim target - 2008/9 - 40.25%		Jason Searles	31/03/2009	Target achieved - 42.96kg		
NI 192	Award south contract for the operation of recycling centres for Household Waste		Jason Searles	30/04/2009	Milestone met		
NI 192	Hold partner workshop to develop and agree 12 month public engagement programme		Jason Searles	31/05/2009	Milestone met		
NI 192	Appoint IAA/SDP Workstream Project Officer		Jason Searles	01/08/2009	Milestone met		
NI 192	IAA signed by WCAs		Jason Searles	31/08/2009	Milestone met		
NI 192	Award new bio-waste contract		Jason Searles	30/11/2009	Milestone met		
NI 192	Quarterly monitoring of SDP activity		Jason Searles	31/12/2009	Milestone met		
NI 192	Quarterly monitoring of SDP activity		Jason Searles	31/03/2010	Milestone met		
NI 192	Review and re-appraise WCA/ECC SDPs		Jason Searles	31/03/2010	Milestone met		
NI 192	Interim target - 2009/10 - 41.25%		Jason Searles	31/03/2011	Milestone met		
NI 192	Funding stopped. The public education work for waste and cleanliness programmes is still going ahead but using different media approaches this will result in reduced impact but will ensure it is delivered with the available resources. Although impact of activity has been reduced current performance is in excess of target and therefore the availability of PRG is not a critical issue for us		Jason Searles	06/07/2010	The impact of the removal of PRG has necessitated a scaling back of activities rather than a wholesale dropping of programme		
NI 192	Hold partner workshop to develop and agree 12 month public engagement programme		Jason Searles	31/07/2010	Partially met		
NI 192	Quarterly monitoring of SDP activity		Jason Searles	30/06/2010	Milestone met		
NI 192	Open new Recycling Centre for Household Waste		Jason Searles	31/07/2010	Milestone met		
NI 192	Quarterly monitoring of SDP activity		Jason Searles	31/12/2010			
NI 192	Final year target - 2010/11 - 43.00%		Jason Searles	31/03/2011			
NI 188: Planning to adapt to climate change							
Estimated PRG	£38K agreed: Local Climate Impacts Profile, Climate Change Tool, identify priority areas						
Performance assessment	On track to meet LAA target						
Other resources allocated							
Other points to note	Jayne Bullman taking over NI 186. Climate Change Tool changed to Management Assessment & Monitoring Framework.						
Action Plan	Actions	Measure of success	Owner	Due Date	Status	Risk?	Diversity & Equality issues?
NI 188	Partnership workshop		Kevin Jones	30/09/2008	Milestone met		
NI 188	Begin local climate impacts profile work		Kevin Jones	30/09/2008	Milestone met		
NI 188	Begin Essex climate change tool		Kevin Jones	30/09/2008	Milestone met		
NI 188	Begin online best practice guide		Kevin Jones	30/10/2008	Milestone met		
NI 188	Confirmation of key actions for next 6 months		Kevin Jones	31/03/2009	Milestone met		
NI 188	Interim target - 2008/9 - 1		Kevin Jones	31/03/2009	Milestone met		
NI 188	Compile data and produce Local Climate Impacts Profile (LCLIP)		Kevin Jones	31/03/2010	Milestone met		
NI 188	Interim target - 2009/10 - 2		Kevin Jones	31/03/2010	Milestone met		

NI 188	Annual update of LCLIP		Jayne Bulman	01/11/2010	Underway	Update Risk Assessment	Advise on interpretation, translation & formats
NI 188	Identify priority action areas for adaptation		Jayne Bulman	31/04/2010	Milestone met		
NI 188	PRG Funding stopped.		Jayne Bulman	06/07/2010			
NI 188	Complete action plan & monitoring framework		Jayne Bulman	31/03/2011			
NI 188	Interim target - 2010/11 - 3		Jayne Bulman	31/03/2011		Defra deadline will be in May 2011	
Priority 10: A well managed natural environment							
NI 197: Improved local biodiversity - proportion on local wildlife sites where positive conservation management has been or is being implemented							
Estimated PRG	£132K agreed: identify sites with Districts, Boroughs and Private Landowners; work with partners to put LoWS into PCM						
Performance assessment	On track to meet LAA target						
Other resources allocated	Apprentice allocated to help performance management, EWT full time staff allocated, Countryside Conservation Grant diverted to help this (£40,000), ECC paying for BTCV time £TBC, WIG Grants diverted £TBC						
Other points to note	Because the baseline was reassessed to ensure compliance with DEFRA revisions to NI 197 the interim target for 2008/9 essentially became the baseline. This will now be treated as a 2 year project running from 31/03/2009 to 31/03/2011						
NI 197	Baseline - 2007/8 - 62		John Hall		Milestone met		
NI 197	Identify representatives of each partner organisation	Each partner organisation has a designated representative	John Hall	30/08/2008	Milestone met		
NI 197	Essex Wildlife Trust to inform partners which sites in their District have Positive Conservation Management statements		John Hall	30/10/2008	Milestone met		
NI 197	Organise meeting of LAABI working group		John Hall	30/11/2008	Milestone met		
NI 197	Districts to advise where they need PCMs	There is an understanding of what all partners will do to contribute to the target	John Hall	30/11/2008	Milestone met		
NI 197	Essex Wildlife Trust appoint Wildlife Sites Officer		John Hall	30/11/2008	Milestone met		
NI 197	LAABI meeting		John Hall	05/02/2009	Milestone met		
NI 197	NI 197 catch up discussion		Gwyn Owen and John Hall	28/02/2009	Milestone met		
NI 197	Baseline for NI 197 reassessed and validated		John Hall	13/03/2009	Milestone met		
NI 197	Interim target - 2008/9 - 62		John Hall	31/03/2009	Target achieved		
NI 197	Biodiversity newsletter is sent out		John Hall	10/04/2009	Milestone met		
NI 197	Notion of Annual biodiversity conference discussed		John Hall	07/05/2009	Milestone met		
NI 197	EWT to contact geologists	Geologists understand the importance of local geology sites	John Hall	30/07/2009	Milestone met		
NI 197	Wildlife Sites Officer secures update on position of all LOWS and LOGS		John Hall	30/12/2009	Milestone met		
NI 197	Interim target - 2009/10 - 296		John Hall	31/03/2010	Milestone met		
NI 197	PRG Funding stopped. £110,698 costs were incurred by 19th July and these ratified by Sustainable Essex meeting on 30th July.		John Hall	11/08/2010	437 sites in PCM, well on way to final target of 530. All parties committed and they will try to complete the work by March 2011.		
NI 197	LAABI workshop		John Hall	01/12/2010	Cancelled		
NI 197	Final year target - 2010/11 - 530		John Hall	31/03/2011			
LI 10.1: Progressing the Living Landscapes vision - the number of Living Landscape Areas with a Management Vision							
Estimated PRG	£126K agreed: Work with partners to facilitate their completion of Living Landscape Visions, run consultation, create business support packs						
Performance assessment	On track to meet LAA target						
Other resources allocated							
LI 10.1	Baseline - 2007/8 - 8		John Hall		Milestone met		

LI 10.1	Identify representatives of each partner organisation	Each partner organisation has a designated representative	John Hall	30/08/2008	Milestone met		
LI 10.1	Hold meeting to discuss LAA phase 1 action plan		John Hall	30/08/2008	Milestone met		
LI 10.1	Organise meeting of LAABI working group		John Hall	30/11/2008	Milestone met		
LI 10.1	EWT to advertise for Wildlife Sites Officer		John Hall	19/01/2009	Milestone met		
LI 10.1	Essex Wildlife Trust to appoint a Living Landscapes Coordinator		John Hall	31/03/2008	Milestone met		
LI 10.1	Interim target - 2008/09 - 9		John Hall	31/03/2009	Target Achieved - 9		
LI 10.1	Management visions for Living Landscapes completed		John Hall	30/04/2009	Milestone met		
LI 10.1	Appropriate grants allocated to partners		John Hall	30/05/2009	Milestone met		
LI 10.1	Meeting LAABI		John Hall	30/05/2009	Milestone met		
LI 10.1	Consultation events for the first Living Landscape areas		John Hall	30/07/2009	Milestone met		
LI 10.1	Living Landscape school pack and business support packs created		John Hall	30/11/2009	Milestone met		
LI 10.1	Interim target - 2009/10 - 25		John Hall	31/03/2010	Milestone met		
LI 10.1	PRG Funding stopped. No funding for writers of Vision Documents so very difficult to complete 41 by March 2011 as planned. Some help will be made available.		John Hall	11/08/2010	Stopped		
LI 10.1	Consultation events for year 1		John Hall	30/07/2010	Partially met	28 completed	No funding for remainder
LI 10.1	Hold annual conference for Living Landscapes		John Hall	30/09/2010	No funding so won't go ahead		
LI 10.1	Final year target - 2010/11 - 41		John Hall	31/03/2011	Target won't be reached without funding	Possibly 36 out of 41 will be completed	