

BASILDON LSP ENVIRONMENT GROUP

DATE:	Thursday, 8 October 2009
TIME:	2.00 p.m.
VENUE:	Room 2, The Basildon Centre, St Martins Square, Basildon

MEMBERSHIP

Brian Allen	Federation of Small Businesses
Graham Bannister	Basildon District Council
David Barnes	Federation of Small Businesses
Steve Bird	Basildon District Council
Laura Cooper	Basildon District Council
Fraser Cutting	Basildon and Thurrock University Hospital NHS Trust
Phil Easteal	Basildon District Council
Gary Edwards	Basildon District Council
Dawn French	Basildon District Council
Shirley Goddard	Federation of Small Businesses
Marcus Hotten	Basildon District Council
Kevin Jones	Essex County Council
Michelle Keen	Essex County Council
Councillor Richard Moore	Basildon District Council
Councillor Michael Mowe	Basildon District Council
Megan Mitchell	NHS South West Essex
Steve Prewer	Basildon District Council
Keith Smith	Basildon Green Business Forum
Colin Stroud	Basildon Green Business Forum
Nicky Spurr	Essex County Council
Martin Trevillion	Essex Fire and Rescue Service
Ray Williams	Essex Police
Steve Platt	Basildon District Council

A G E N D A

1. APOLOGIES FOR ABSENCE:

2. MINUTES: (Pages 1 - 2)

The minutes of the meeting held on 6 July 2009 are attached.

3. MATTERS ARISING:

- (i) Green Business Forum: Public Sector Environmental Workshop.

4. QUARTERLY LSP PERFORMANCE REPORT:

Steve Bird to report.

5. PARTNERS INITIATIVES TO PROMOTE THE GREEN AGENDA:

Fraser Cutting to give a presentation on the initiatives of Basildon and Thurrock University Hospitals Trust.

6. ALIGNMENT OF INITIATIVE TO ASSIST PUBLIC SECTOR ORGANISATIONS TO REDUCE THEIR WASTE AND ENERGY WITH NI 185: (Pages 3 - 4)

Colin Stroud and Keith Smith to report. The definition of NI 185 is attached.

7. LSP EXECUTIVE UPDATE:

Dawn French to report.

8. MATTERS FOR REFERRAL TO THE LSP CO-ORDINATION AND SUPPORT GROUP:

Dawn French to report.

9. ANY OTHER BUSINESS:



BASILDON LSP ENVIRONMENT GROUP

Minutes of a meeting held on 6 July 2009.

PRESENT:

Dawn French	-	Basildon District Council
Fraser Cutting	-	Basildon and Thurrock University Hospital Trust
Phil Easteal	-	Basildon District Council
Paul Major	-	Basildon and Thurrock University Hospital Trust
Stuart Noyce	-	Basildon District Council
Keith Smith	-	Basildon Green Business Forum
Steve Platt	-	Basildon District Council

APOLOGIES:

Graham Bannister	-	Basildon District Council
Steve Bird	-	Basildon District Council
Gary Edwards	-	Basildon District Council
Cllr Richard Moore	-	Basildon District Council
Martin Trevillion	-	Essex Fire and Rescue Service
Ray Williams	-	Basildon Police

1. MINUTES:

The Minutes of the meeting held on 19 May 2009 were agreed as a true record.

2. MATTERS ARISING:

Minutes 2(i) The terms of reference of the existing delivery groups, the Basildon Green Business Forum and the Wildlife and Countryside Forum, would be circulated shortly.

Minute 2(ii) The Green Business Forum's Public Sector Environmental Workshop had been arranged for 2pm on 9 September in Room 4 at The Basildon Centre. The issue of funding of the event had still to be resolved.

3. QUARTERLY LSP PERFORMANCE REPORT:

A causal map was circulated setting out how the Environment Group would lead on the delivery of the 'Maintaining a Clean and Sustainable Environment objective of the Sustainable Community Strategy (SCS). The mapping exercise had aligned the priorities given to the group by the LSP with the key actions and activities that would need to be undertaken to meet these priorities. Members of the group were asked to review these actions and identify any specific pieces of work that were being done individually by partner organisations that could be added to the map as additional actions. Fraser Cutting said that Basildon and Thurrock University Hospital Trust were striving to reduce the waste that it sent to landfill and it was agreed that this should be added to the actions to achieve SCS 4.2, Sustainable Waste Management.

The actions to which owners had not been assigned were considered and a lead member for these was identified with the exception of two actions relating to public sector waste/energy reduction. It was envisaged that these would be identified at the Public Sector Environmental Workshop.

Dawn French asked that action leads provide comments on the activity being undertaken on each action. A spreadsheet would be sent to action leads shortly for this purpose.

4. PARTNERS INITIATIVES TO PROGRESS THE GREEN AGENDA:

Fraser Cutting offered to give a presentation at the next meeting of the group on 8 October outlining the initiatives being taken by Basildon and Thurrock University Hospital Trust.

5. ANY OTHER BUSINESS:

Market Place – 13 July 2009

Keith Smith reported that the target of attracting 30 exhibitors had been reached. To date 50 people had booked to attend.

NI 185: CO ₂ reduction from local authority operations			
Is data provided by the LA or a local partner?	Y	Is this an existing indicator?	N
Rationale	<p>Action by local authorities is likely to be critical to the achievement of Government's climate change objectives. The public sector is in a key position to lead on CO₂ emissions reduction by setting a behavioural and strategic example to the private sector and the communities they serve. The manner in which the local authority delivers its functions can achieve CO₂ emissions reductions.</p> <p>The aim of this indicator is to measure the progress of local authorities to reduce CO₂ emissions from the relevant buildings and transport used to deliver its functions and to encourage them to demonstrate leadership on tackling climate change.</p> <p>Measurement against this indicator will require each LA to calculate their CO₂ emissions from analysis of the energy and fuel use in their relevant buildings and transport, including where these services have been outsourced. The Carbon Trust currently provides support to LAs to guide them through the process of calculating carbon footprints and to help them develop carbon reduction plans.</p>		
Definition	<p>Percentage CO₂ reduction from LA operations:</p> <p>The indicator being assessed will be a year on year measured reduction of CO₂ emissions. First year data to be reported in 2009, will be for Jan-Dec 2008.</p> <p>CO₂ emissions: is the total amount of direct and indirect CO₂ emitted as a result of LA operations.</p> <ul style="list-style-type: none"> • Direct emissions are emissions from sources that are owned or controlled by the local authority e.g. emissions from the combustion in owned or controlled boilers and vehicles. • Indirect emissions are emissions that are a consequence of the activities of the local authority, but occur at sources owned or controlled by another entity e.g. emissions from consumption of purchased electricity or heat, transport-related activities in vehicles not owned or controlled by the local authority and outsourced activities. <p>LA Operations: The delivery of the relevant functions of a Local Authority which result (either directly or indirectly) in the emissions of CO₂ into the atmosphere. Functions of an authority covers all their own operations and outsourced services. Even if the services are being provided by an external body (e.g. a private company) they remain the function of the authority. This is to include schools, but exclude social housing.</p>		

NI 185: CO₂ reduction from local authority operations (continued)			
Formula	<p>The indicator is proportion of CO₂ reduction measured against emissions from the previous year, calculated as follows:</p> $\left(\frac{y - x}{y} \right) * 100$ <p>where:</p> <p>x = amount of CO₂ emission in the current year</p> <p>y = amount of CO₂ emission in the previous year</p> <p>Return a percentage reduction figure (to 1 decimal place) for the last reported year compared to the previous year.</p>		
Worked example	<p>Take January to December 2008 calculated emissions of 52 tonnes CO₂. January 2009 to December 2009 emissions totalled 50 tonnes CO₂. Therefore the percentage of CO₂ reduction from LA operations to be reported for 2009 =</p> $\left(\frac{52 - 50}{52} \right) * 100 = 3.8\%$	Good performance	Year on year % reduction
Collection interval	Annual – calendar year from Jan-Dec 2008	Data Source	Data to be provided by Local Authority using spreadsheet tool (published on the Defra website)
Return Format	Annual % CO ₂ rreduction figure and total tonnage as calculated using agreed spreadsheet methodology	Decimal Places	One
Reporting organisation	Local authority to report direct to Defra, using the Excel spreadsheet tool.		
Spatial level	Single tier, district and county council		
Further Guidance	<p>Carbon Trust offers advice to Local Authorities on managing their own operations. http://www.carbontrust.co.uk/default.ct.</p> <p>The analysis to support this indicator, the proposed spreadsheet tool and an FAQ can be found at:</p> <p>http://www.defra.gov.uk/environment/climatechange/uk/publicsector/localauth/index.htm</p>		