

**LAA Performance Management Group  
Monday 16 November 2009, 2.00 – 4.00**

**Attendees:**

Peter Lowton - Essex Police (Chair)  
Wendi Ogle-Welbourn – Children’s Trust Lead  
Loretta Sollars – Community Wellbeing and Older People (CWOP) Lead  
Mark Janetta - Community Wellbeing and Older People (CWOP) representative  
Fiona Bodle – Essex Economic Board Lead  
Alan Dawkes – Safer Essex Lead  
Gwyn Owen - Sustainable Essex Lead  
Miriam Stead - 2012 Olympics/Paralympic Games (2012) Lead  
Hilary Cooper – GO East representative  
Marina Sherriff – Harlow LSP Lead  
Dan Gascoyne – Essex Partnership Secretariat  
Gill Butterworth - Essex Partnership Secretariat  
Louise Crew - Essex Partnership Secretariat (Minutes)

**Apologies:**

Sarah Arnold – GO East representative  
John Houston – Epping Forest LSP Lead

**1. Welcome, introductions and apologies**

Peter Lowton welcomed everyone to the meeting. Apologies were noted from Sarah Arnold and John Houston.

**2. Minutes of 19 October meeting and matters arising**

The minutes of the October meeting were approved as a correct record. Matters arising from the last meeting not already covered on the agenda were outlined as below.

Gwyn confirmed that the district data for NI 198 is now available and commented that the School Incentive Scheme pilot in Billericay had showed a 38% and 36% reduction for the two pilot schools. The update from Marina on the findings from the Harlow School Run Transport Task Group will be covered in item 4.

Loretta advised that the data for NI 141 is still not available and therefore this action will be carried forward to the next meeting.

Wendi updated on the destinations of 81 looked after children leaving school (details attached). Their situation will be kept under review.



Data

Issues relating to evidence of the long term effectiveness of the MEND programme will be considered as part of the report back to the December meeting on obesity.

Initial findings from the official Total Place pilots will be included in the pre-budget report due on 9 December, with the full analysis ahead of next year’s budget in late January/early February.

## **Actions:**

- ***Loretta to update on performance against NI 141 at the December meeting as part of the wider CWOP update***
- ***Wendi and Loretta to consider evidence of the long term effectiveness of the MEND programme in the item on obesity/physical activity in December***

### **3. Safer Essex**

Alan took the group through his briefing note (attached), which references all the PRG funded actions for each target



W:\Chief Executives  
Directorate\Communi

There was a discussion regarding NI 17 (perceptions of ASB), which highlighted that the public's perception can be influenced by which partner the survey comes from/how it is branded.

NI 18 (reducing adult re-offending) – 'Proxy' tracking data suggests that the target may not be achieved. It was noted that as from April 2010 probation will formally become a responsible authority of each CDRP and the statutory remit of each CDRP will be extended to include 'Reducing Re-offending'. This will help strengthen already good partner relations. Essex Probation is meeting with chairs of PCTs and the DAAT to review how available provision of alcohol services can meet the needs of alcohol dependent offenders.

Peter questioned whether there was scope for broader engagement across the Partnership on alcohol issues, and it was agreed to have a wider ranging discussion on this at the February meeting. Loretta advised that a new one year post has been recruited, based in the DAAT team, to provide more focus on developing alcohol services. Wendi noted the importance of making links with developing commissioning plans and commented that more outreach services were needed to help adults to access services.

Wendi observed that 30% of offenders from the Probation caseload data could not be matched to specific areas, and Alan will find out how these gaps are being closed down.

NI 20 (assaults with less serious injury) – Activities to date have focussed on Chelmsford and Colchester town centres, and there are good indications that targeted work has made a difference. Non serious assaults in these areas have reduced to a greater degree than the rest of the County (15% in Chelmsford, 10.8% in Colchester, compared with a 6.3% fall for Essex as a whole for the period 1 March to 30 August). Plans are in place to initiate a further roll out, with both Harlow and Basildon looking to deliver similar activities supported by PRG funding.

NI 39 (alcohol related admissions to hospital) – The aim is to slow down the rate of increase. Provisional data for 2008/09 suggests this is happening, although this improvement began to slow before the action plan started.

NI 115 (substance misuse by young people) – Key activity towards reducing substance misuse is being delivered through Healthy Schools, M-PACT (Moving Parents and Children Together), and the EDAAT Parent Guide.

NI 32 (repeat cases of domestic violence reviewed at MARAC) – An initial target of 23% has been agreed by Safer Essex which reflects the national emerging performance baseline. A large allocation of PRG is for the commissioning of Independent Domestic Violence Advisors, the contract for which is out to tender. Hilary noted that the CAA report will reference domestic

violence as an issue. Wendi questioned whether social care attendance/involvement in MARACs was good. Peter thought that it was, and initial issues relating to health attendance had been progressed, but would check on attendance. He also commented that MARACs were getting a number of referrals from non statutory bodies, which was a positive sign.

LI 7.2 (feeling safe) – The ENIMS project is on track, and the Community Safety Programme model in Colchester is now in operation with good progress being made.

**Action:**

- ***Gill to schedule a cross-cutting discussion on alcohol issues for the February meeting***
- ***Alan to find out how the gaps in knowledge about offender localities are being closed down***
- ***Alan to review the forecast for NI 18 with the target lead and advise Gill of any changes needed to the LAA Scorecard, including confirmation of the target for NI 32***
- ***Peter to check attendance at MARACs and advise Wendi of any social care representation issues***

#### **4. Sustainable Essex**

Gwyn confirmed that NI 156 (temporary accommodation) is considered to be a success. The 2006/07 baseline was 1,526 households in temporary accommodation; as at October 2009 there are 987. The districts and boroughs are keeping this high on their list of priorities with all performing well. Basildon numbers have decreased by around 100; Rochford is the only district which hasn't reduced although it has small numbers.

A district by district analysis is being conducted, researching which approaches are used and the best way of moving families through to permanent accommodation. Gwyn commented that landlords can be reluctant to house families on benefits, yet district/borough direct payments to landlords are low, and this is one issue being explored.

Gwyn confirmed that NI 186 (carbon reduction) is believed to be on track, largely due to the recession. The public have made a behavioural change, making the link between energy consumption and their finances. Publicity and pilot projects have demonstrated innovative ideas to help combat CO2 emissions, including thermo imaging which was piloted in Rochford, with 56 applications received in the first week.

Peter commented that we need to continue this success once the recession picks up by stepping up communications so that people do not slip back to their old behaviour. Dan asked how we knew that this target is on track when the data is two years behind. Gwyn will discuss with the target lead what proxy measures are available to give assurance that the target is on track.

NI 198 (children travelling to school) - Marina confirmed that the Harlow School Run Transport Task Group had met and to share information about the range of things already happening. One improvement identified was the need for schools to update their Travel Plans. The Group has now disbanded with a list of actions for stakeholders to progress, including raising awareness of healthy lifestyles, traffic calming initiatives, and parking enforcement. Gwyn referred to the Billericay pilot, where the environment was made safer to encourage walking (NI 198 data for January 2009 suggests 62.7% of children in Basildon walk to school). This now needs to be rolled out to other areas, looking at schools without Home to School Travel Plans or those that are out of date.

Peter observed that a lot of knowledge had been imparted on activity to deliver this indicator, and asked Gwyn to report back to the February meeting – through the target lead if helpful - on the 'so what factor', and what had led to any changes.

There was a query on what the 'other' category included in the NI 198 data, particularly in respect of Epping which is shown as 10.5%.

**Actions:**

- ***Gwyn to liaise with the target lead for NI 186 regarding proxy data and assurance that the target is on track***
- ***Gwyn to provide a further update on NI 198 in February***
- ***Gill to investigate the NI 198 data ('other' category)***

**5. Exception reports (concerns/successes) and updates on Recovery Plans**

Learning from work to improve skills (NI 163-5) - Fiona confirmed that she has made progress with this but there is a need to understand what the Learning and Skills Council were doing in 2007, and how this activity may have effected the 2008 results (which is collected via an annual household survey).

Fiona and colleagues in the Skills team have identified the areas for investigation/review for the report to PMG, which include the impact of Train to Gain, apprenticeships, the types of courses and whether there are any locality issues.

Fiona is also keen to understand the demand, what employers were doing to encourage employees to get a qualification and the impact on future skills requirements. Wendi commented that she is also picking up a mismatch between qualifications and employer needs. The Essex Business Consortium is a useful forum for business facing engagement, and employability is considered to be key issue.

Fiona confirmed that she will present this item to the next meeting, with the interim target lead, Louise Aitken.

Dan promoted the Education and Skills Public Summit on 1 December and agreed to bring back an item on the outcomes from all of the Public Summits to the December meeting.

NEETs update (GO) – Hilary took the group through a short presentation (attached) to identify NEET drivers in Essex to indicate where support might be needed. Hilary thought that it was particularly important to understand why participation in learning was low, and there may be learning from the Hertfordshire pilot relating to increasing this.

Dan proposes to use information from the presentation in the item on Total Place to the inaugural Children Trust Board. Peter invited Wendi to report back on NEETs as a major part of the Children's Trust update to PMG in the January meeting.



NEETs presentation

Marina commented that West Essex LSPs (Harlow, Epping Forest and Uttlesford) have been successful in their bid for £1.2M Future Jobs Fund which could produce 168 six month fixed term jobs.

**Actions:**

- *Fiona to present item on NI 163-5 with Louise Aitken in December*
- *Dan to present item on the outcomes from the Public Summits at the next meeting*
- *Wendi to report back on NEETs as part of the Children's Trust update in January, progress, the issues and what approaches would best support*

**6. LAA Review/Refresh**

Gill advised Thematic Leads that there was an opportunity to review local indicators as part of the current refresh of the LAA, to ensure that they continued to reflect the partnership priorities. Proposals for any improvements need to be submitted to the Partnership team by mid December.

**7. Total Place update**

This item was deferred to the December meeting.

**8. AOB/next meeting**

The next meeting will be held on 15 December 2009 from 3:00 to 5:30 at Maynetrees, Chelmsford. The meeting has been extended to give sufficient time to the discussion.

**Close**

## LAA Performance Management Group Forward Plan

<b>Date of meeting</b>	<b>Item</b>	<b>Responsibility</b>
<b>15 December 2009</b>	<b>Economic Board</b> <i>to include update on skills</i>	<b>Fiona/Louise Aitken</b>
	<b>Community Wellbeing and Older People</b> <i>to include update on NI 141</i>	<b>Loretta/Mark</b>
	<b>Obesity Joint Plan</b>	<b>Wendi/Loretta</b>
	<b>Exception reports/update on recovery plans</b>	<b>All</b>
	<b>Summit outcomes Total Place update</b>	<b>Dan</b>
<b>18 January 2010</b>	<b>Children's Trust</b> <i>to include update on NEETs</i>	<b>Wendi</b>
	<b>London 2012 Olympic/Paralympic Games</b>	<b>Miriam/Jason</b>
	<b>Exception reports/update on recovery plans</b>	<b>All</b>
	<b>Total Place update</b>	<b>Dan</b>
	Tracker 8 feedback	Duncan Wood/Kay Asuni
<b>22 February 2010</b>	<b>Safer Essex</b>	<b>Alan</b>
	<b>Sustainable Essex</b>	<b>Gwyn</b>
	<b>Alcohol services</b>	<b>Lead tbc/All</b>
	<b>Exception reports/update on recovery plans</b>	<b>All</b>
	<b>Total Place update</b>	<b>Dan</b>
<b>22 March 2010</b>	<b>Economic Board</b>	<b>Fiona</b>
	<b>Community Wellbeing and Older People</b>	<b>Loretta/Mark</b>
	<b>Exception reports/update on recovery plans</b>	<b>All</b>
	<b>Total Place update</b>	<b>Dan</b>
<b>19 April 2010</b>	<b>Children's Trust</b>	<b>Wendi</b>
	<b>London 2012 Olympic/Paralympic Games</b>	<b>Miriam/Jason</b>
	<b>Exception reports/update on recovery plans</b>	<b>All</b>
	<b>Total Place update</b>	<b>Dan</b>

**Future PMG meetings:**

17 May 2010  
14 June 2010  
12 July 2010  
13 September 2010  
11 October 2010  
15 November 2010  
13 December 2010

**Essex Management Board meetings:**

2 March 2010  
29 June 2010  
2 November 2010

**Essex Partnership Forum meetings:**

23 March 2010  
14 September 2010