

**LSP Place Shaping Sub Group
Notes of Meeting 28 October 2009**

Present: Cllr Frank Delderfield (Chairman) – District Councillor, MDC
Cllr Prof Lew Schnurr (Vice Chairman) – Heybridge PC
Chris Radley (representing Stella Meesters) – Rural Community Council for Essex
Jennifer Burns – Manager of Spatial Planning & Implementation, MDC
Janet Cloke – Chairman Maldon District Fifty Plus Forum

In attendance: Marilyn Ford (Notes)

1. Welcome and Introductions

Cllr Delderfield welcomed everyone to the meeting.

2. Apologies: Alan Storah – Head of Planning Services, MDC
Ulrike Maccariello – Development Manager, Hastoe Housing Assoc.
Hazel Berrett – Director of Community Services, MDC
Lynn Marston – LSP Development Officer, MDC
Kevin Fraser – Principal Planner, ECC
Jason Amos – Moat Housing
David Stephenson – Head Teacher, Plume School
Keith Brown – Regional Organiser, Federation for Small Businesses
Paul Gayler – Strategic Housing Manager, MDC

3. Minutes of Meeting on 22 July 2009

3.1 LSP Place Shaping Action Plan (Ref 5)

Kevin was arranging a meeting with Jennifer Burns and Paul Gayler, not Peter Garrett.

The notes were then agreed.

4. Matters Arising

4.1 Infrastructure Delivery Plan (Ref 4.1)

Health – Cllr Delderfield asked whether the figure of £1569 had been amended yet. Jennifer explained that Linda Weeks will shortly be seconded to Spatial Planning and Implementation (SPI). Linda will be going through the plan and getting organisations involved. This should be a one month project and it is expected to have everyone's agreement in this time.

Police – This will also be picked up when Linda joins SPI.

Broadband Networks – Cllr Schnurr said that discussions were progressing well and the ECC Cabinet have agreed the project and funding. This now needs to go out for tender, which will take a couple of weeks, and the target date is the end of the year. Cllr Schnurr explained that the idea was for a signal to be sent from Chelmsford to Beckingham Business Park and then out to St Lawrence.

4.2 LSP Place Shaping Action Plan (Ref 5)

Adult Social Care – This is progressing.

4.3 Abbreviations (7.2)

Action: Jennifer to let Marilyn have a list of abbreviations for circulation to members

5. LSP Place Shaping Sub Group Action Plan

The Group discussed the relevance of some of the objectives in this Plan, and Jennifer subsequently offered to review the Plan prior to the next meeting in December.

Action: Jennifer to review Action Plan

6. Reports from Chairmen of the Accessibility, and Natural and Built Heritage Working Groups

6.1 Natural and Built Heritage Task and Finishing Working Group

Members went through the report produced by Jackie Longman which identified objectives and recommendations. All Key Projects were considered to be naturally progressing.

The PPS25 legislation concerning potential flood areas was discussed in relation to the Maldon district. This will restrict building in Category 3 areas because there is sufficient land available elsewhere. Jennifer said that this subject will be an item on the agenda of the next Planning Agents Forum, due to take place in the New Year.

Jennifer informed members that she will be writing a report on this topic for the LSP Steering Group.

In conclusion, Cllr Delderfield thanked the Working Group for identifying needs and agreed that its work was now complete.

6.2 Accessibility Task and Finishing Working Group

Members then discussed the report which had been circulated by Janet Cloke.

Janet expressed concern that the RCCE survey had not been completed by all Town/Parish Councils and Jennifer said that the SPI team had visited some Parish Councils to try and encourage feedback but had not really received an encouraging response. Janet suggested that perhaps a "Champion" in each parish would be useful and Cllr Schnurr considered that a half-page item could be included in the Courier, maybe introducing the Village Agents. He also offered to promote the issue at a forthcoming Tier 1 event on 11 November. Jennifer felt that maybe "Parish Liaison" could be included in the LSP Steering Group remit and thereby obtain some NI4 indicator funding. Chris considered that the questionnaire was still the best way of engaging the parishes. He emphasised, however, that only forms that had already been completed and returned could be included in this year's survey but any improvements to the engagement process would be useful next time.

Action: Jennifer to speak to Chris Rust and Cllr Lew Schnurr about how to encouraging Parish Council engagement

Janet had recently met with the new Chief Executive of Broomfield Hospital, who thought that the Bus Buddy scheme was a good idea. However, the first bus route has been re-directed and Janet said that her group will be fighting to get this changed.

Action: Jennifer to discuss with Lynn Marston how the LSP can link into the Bus Buddy pilot scheme

It was reported that Arrow Taxi's have been receptive to the shared taxi service. There is still a lot of work to do on this and a report has already been produced, which Cllr Schnurr considered was very good.

Once again, Cllr Delderfield thanked the Working Group for its efforts and concluded that the work was now complete.

Cllr Delderfield informed members that the LSP Steering Group will shortly be holding a special meeting to discuss how it can become more efficient.

7. East of England Plan. Regional Spatial Strategy: Housing and growth Scenarios > 2031

Jennifer circulated a table showing 4 different scenarios for the period 2011-2031. She explained that this information relates purely to economic and housing issues and not objectives. It will also look at climate change. Jennifer said that the

forecasts would only be deliverable if The Government were able to provide the infrastructure.

The LSP Steering Group and the Planning and Licensing Committee will now be asked to sign up to an Essex-wide response.

8. Any Other Business

None

9. Date of Next Meeting

The next meeting will be held in early January 2010 – further information to follow.