

## Skills and Training Working Group

**Monday 22 February 2010 at 2pm in Room 8 at the Maldon  
District Council Offices**

### Agenda

1. Apologies for Absence
2. Notes of the Last Meeting held on 22/1/10



Notes of Skills and  
Training Working Gro

3. Matters Arising
4. Actions to prevent NEETs – *Brian Collen*
5. Action Plan – *JL to follow*
6. Any Other Business
7. Date of next meeting – Friday 19 March 2010 at 10 am in the Council Chamber,  
MDC offices