

**LAA Performance Management Group
Monday 22 February 2010, 14:00 – 16:30**

Attendees:

Peter Lowton - Essex Police (Chair)
Loretta Sollars – Community Wellbeing and Older People (CWOP) Lead
Mark Janetta - Community Wellbeing and Older People (CWOP) representative
Charlotte Ball - Community Wellbeing and Older People (CWOP) representative
Alan Dawkes – Safer Essex Lead
Donia Slyzuk – Target Lead for NI39 (alcohol admissions) and NI115 (substance misuse by young people)
Gwyn Owen - Sustainable Essex Lead
Dominique Phelan - Essex Economic Board representative
Roger Bullen - Children’s Trust representative
Sarah Arnold – GO East representative
Marina Sherriff – Harlow LSP Lead
Gill Butterworth - Essex Partnership Secretariat
Louise Crew - Essex Partnership Secretariat (Minutes)

Apologies:

Dan Gascoyne – Essex Partnership Secretariat
Wendi Ogle-Welbourn – Children’s Trust Lead (Roger Bullen attending)
Fiona Bodle – Essex Economic Board Lead (Dominique Phelan attending)
Miriam Stead - 2012 Olympics/Paralympic Games (2012) Lead
John Houston – Epping Forest LSP Lead

1. Welcome, introductions and apologies

Peter Lowton welcomed everyone to the meeting. Apologies were noted.

2. Minutes of 18 January meeting and matters arising

The minutes of the January meeting were approved as a correct record with one minor amendment. Matters arising from the last meeting not already covered on the agenda were outlined as below.

The item on education attainment has been added to the Children’s Trust update in April.

All target leads fed their comments to Gill in time for the GO LAA Review – final version of the Essex and Regional Reports attached.



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Actions:

- ***Children’s Trust update in April to include substantive item on education attainment.***

3. Alcohol Services

It was agreed this is a cross-cutting theme which impacts on all Thematic Partnerships. This agenda item should identify links we were not necessarily aware of and help to join up work to enable the thematics to work better together and avoid duplication.

Alan and Donia took the group through the paper on alcohol issues affecting partnerships and joined up services (attached).



Alcohol Services

The paper highlights a map of possible connections and issues, as well as ongoing actions. These include the newly formed Alcohol Commissioning Group and recruitment of a new post to progress the strategy.

The Alcohol Commissioning Group membership includes representation from PCTs, Police, Trading Standards, and Government Offices, and the group reports directly to the Safer Essex Board.

Gwyn stated that NI 156 (temporary accommodation) has strong links with alcohol services. As a result of the research the Sustainable Essex Partnership has conducted into temporary accommodation, a health check pilot is being implemented in Colchester which will include a background discussion into the issues which contribute to becoming homeless. Donia suggested Gwyn link up with the Housing Strategy Officer within DAAT.

Peter commented that the context used in the briefing paper relates to the national picture. It would be useful if a County baseline could be used to determine success. He proposed identifying two or three tangible areas of greatest need where improvements can be made. Donia confirmed that as the Commissioning Group develops this will be explored.

Donia suggested it would be helpful to gain a commitment from all partners to attend the Commissioning Group to provide information on spend and services, and how improvements can be made.

It was agreed that an update on this item will be provided in 6 months time.

Actions:

- ***Gwyn to liaise with Housing Strategy Officer within DAAT regarding NI 156***
- ***Item on alcohol issues to be added as an agenda item for September meeting***

4. Sustainable Essex

Gwyn talked through his workplan extract, which was correct as of 21 January 2010. Highlights included:

NI 4 (influencing decisions) – the target continues to be a challenge and is currently at risk. A Local Improvement Advisor has been provided by CLG funded support to help with NI 4. Peter asked for a report back on new actions against this target, and an analysis of drivers influencing perceptions so that the group could understand the issues more fully and comment on the effectiveness of the actions.

NI 7 (thriving third sector) – there is an issue with Volunteer Centre capacity, with some facing closure, redundancies and reduced funding. A commissioning champion is in post and working to engender cultural shift.

NI 156 (temporary accommodation) – current performance is way ahead of target, but the target lead is cautious that this may change once the economy improves. The PRG funding has been very helpful, supporting the ‘rent and deposit’ scheme. In response to a question of district variations, Gwyn advised that numbers in all districts had reduced. A group has been set up to share knowledge from the research exercise.

NI 154 (net additional homes provided) – the renegotiated target has been agreed by GO East, and the target for local indicator LI 2.2 (affordable housing) revised. Gwyn will liaise with the target lead and then confirm to Gill whether he still wants the targets shown as ‘at risk’ on the scorecard. The planned housing Conference has been rescheduled for June. Alan commented that Gwyn should check this does not clash with the National Chartered Housing Institute Conference.

LI 5.1 (access to services) – the 10 Good Reasons to Shop Locally campaign has been launched in Coggeshall

NI 198 (children travelling to school) – the target is currently on track with links being developed to work on Healthy School Status, which requires School Travel Plans to be in place. Peter suggested that the new target lead for NI 56 (obesity), confirmed as Helen Dear located in the Public Health team, liaise with the target lead for NI 198 to see how work to reduce travel by car can help with the obesity target. It was agreed this will be added to the next Children’s Trust update in April.

NI 6 (volunteering) – a promotional campaign is underway.

NI 197 (biodiversity) and LI 10.1 (living landscapes) – both targets are off track. Gwyn commented that the engagement of some partners (including statutory authorities) is still an issue and is being investigated further. Peter suggested rural policing initiatives may help support engagement with local landowners, and will follow up with Gwyn. Gwyn advised that the forecasts were not to be changed at this stage.

Actions:

- ***Gwyn to report back on drivers impacting on performance for NI 4 and new actions in place at the next meeting, in liaison with the target lead***
- ***Gwyn to liaise with target lead for NI 154 and LI 2.2, and confirm to Gill whether the target should remain ‘at risk’ on the scorecard***
- ***NI 198 (children travelling to school) / NI 56 (obesity) linkages and opportunities to be added to Children’s Trust update in April***

5. Safer Essex

Alan took the group through his update paper and commented that good progress is being made across all indicators, which is reflected in the scorecard.

NI 17 (perceptions of Anti Social Behaviour) – three policing operations have been completed which show an overall fall in crime by 31%, however, the number of ASB incidents has increased, possibly due to more confidence in reporting. A Minimum Standards for ASB event is being held on 5 March at Police HQ – Safer Essex is facilitating a common approach across Essex.

NI 8 (adult reoffending) – improvement is being made, but not fast enough. Offender health is a significant issue, linked to drugs and alcohol misuse and employment opportunities and suitable accommodation.

LI 7.1, MARAC (NI 32) – progress is being made, but the MARAC Coordinator is now unable to manage all 6 MARACs due to the volume of work which has been generated. It is important

to ensure that there is the capacity to take on new cases, and a case for the employment of additional full time administrators has been supported by Safer Essex at its meeting on 28 January.

The ENIMS project is on target with the initial pilot taking place in Colchester. There is a delay in implementing the ENIMS System which will be up and running in October/November 2010.

It was agreed that Alan will also include the Safer Essex workplan with future updates to PMG, so that specific initiatives could be highlighted and the Group could more fully understand what activity was contributing to improvement.

6. Exception Reports (concerns/successes) & updates on Recovery Plans

CWOP - Mark advised that although performance for NI 135 (carers) has deteriorated slowly for the past few months, improvement should be reflected in next month's scorecard. A benchmarking exercise is being undertaken and self assessment forms have been distributed which should have a positive effect. For NI 134 (emergency bed days) a sub group of CWOP is being proposed which will allow for more rigorous monitoring and review. Lina Toleikyte is now providing support to the Target Lead for NI 120 (mortality rate), and a revised workplan will be in place for the next CWOP meeting in March.

Children's Trust – NI 51 is on track, with performance improved from 9 to 11 (this will be reflected in next month's Scorecard). The backlog of unallocated cases for NI 59/60 (children's care assessments) continues to reduce, currently down to 700. It is anticipated that these will be fully addressed by end of March.

Essex Economic Board – we have agreed with GO East that the targets for both NI 166 (median earnings) and NI 171 (new business registrations) can remain as they are.

7. AOB/next meeting

Gwyn explained that Jan Plummer is helping target leads across the LAA to complete Equality Impact Assessments (EIAs) and will be contacting them to arrange a workshop session or meeting.

Loretta announced that an invite has gone out to partners asking them to complete a short impact survey on JSNA. Members of PMG are invited to complete the survey and pass on to any colleagues with relevant interest - <http://www.surveymonkey.com/s/WWBJQ8X>

Loretta also stated that an Audit Commission is updating the Health Inequalities Review and will be asking for partner input on evidence. Informal feedback suggests that we just missed being awarded a CAA 'green flag' for our approach, and there is a chance to have this reconsidered as part of an appraisal taking place in June.

Gill suggested that a summary of achievements and impacts from PRG funded projects being prepared for an item on the EMB agenda on 2 March, is brought to the next meeting for review. Sarah suggested sharing this with the LAA Informal Network for the region.

The next meeting will be held on 22 March 2010 from 2:00 to 4:30 at Maynetrees, Chelmsford.

Close

LAA Performance Management Group Forward Plan

Date of meeting	Item	Responsibility
22 March 2010	Total Place update (first item)	Dan
	Economic Board	Fiona
	Community Wellbeing and Older People	Loretta/Charlotte
	Exception reports/update on recovery plans <i>to include:</i> NI 4 – Drivers and update on actions	All
	Tracker 8 Feedback	Duncan Wood
	PRG project achievements/impacts/learning	Gill/all
19 April 2010	Annual Reports	Gill
	Children's Trust <i>to include:</i> Substantive item on educational attainment Travel to school (NI 198) and obesity (NI 55/6) links/opportunities	Wendi/Roger
	London 2012 Olympic/Paralympic Games	Miriam/Jason
	Exception reports/update on recovery plans	All
17 May 2010	Total Place update	Dan
	Safer Essex	Alan
	Sustainable Essex	Gwyn
	Exception reports/update on recovery plans	All
14 June 2010	Total Place update	Dan
	Economic Board	Fiona
	Community Wellbeing and Older People	Loretta/Mark
	Exception reports/update on recovery plans	All
Total Place update	Dan	

Future PMG meetings:

16 July 2010 (note date change)

13 September 2010
- Alcohol issues update

11 October 2010

15 November 2010

13 December 2010

Essex Management Board meetings:29 June 2010
- PMG update
- Annual Reports?

2 November 2010

Essex Partnership Forum meetings:23 March 2010
- PRG project Marketplace/discussion

14 September 2010