

## **BRENTWOOD LOCAL STRATEGIC PARTNERSHIP**

**Monday 22<sup>nd</sup> June 2009**

### **Present:**

Cr Mrs McKinlay (Chair)	Brentwood Borough Council
Cr Mrs McGinley (Deputy Chair)	Brentwood Borough Council
Mr G Prichard	South West Essex PCT
Mr L Green	South West Essex PCT
Mrs Y Wetton	Essex County Council
Ms J Smith	Brentwood Borough Council
Ms S Verkuyten	South West Essex PCT
Cr D Kendall	Brentwood Borough Council
Cr D Dicker	Doddinghurst Parish Council
Mr P Taylor	Learning & Skills Council
Ms J Robins	Brentwood Borough Council
Mrs M Mitchell	South West Essex PCT
Cr D Minns	Brentwood Borough Council
Mr N Abbott	Brentwood Renaissance
Mr S Summers	Brentwood Borough Council
Mrs J Jordan	Brentwood Borough Council

### **Apologies:**

Chief Insp K Dobson	Essex Police
Mr M Osbourne	Essex Fire & Rescue Service
Mrs M Ford	Brentwood Council for Voluntary Services
Mr E Smith	Brentwood Borough Council
Supt S Williams	Essex Police
Mr S McArthur	South West Essex PCT
Mr R Kelsey	Brentwood Chamber of Commerce
Mr D Taylor	Essex Fire & Rescue Service

1. **MINUTES OF THE LSP MEETING HELD ON 12.03.09:** Approved as a true and accurate record.

### **Update on Actions:**

Item 2: Comprehensive Area Assessment

Mr Summers advised that Ian Davidson, the Audit Commission CAAL, had been contacted but had been unable to attend the meeting to give further information on CAA. Mr Summers has copies of an earlier presentation and advised the meeting to contact him if they required copies.

Item 5: Presentation from Chairs LSP on new Childrens and Young Peoples Plan.

Consultation is still on-going and available on the Essex Partnership. Mr Summers advised he had copies of the presentation made to the Essex LSP Chairs Meeting and to contact him to request a copy.

2. **ELECT NEW CHAIR/DEPUTY CHAIR:** The Group were asked to nominate and elect a new Chair and Deputy Chair of the Brentwood LSP following the recent resignation of the former Leader of the Council, Brandon Lewis. Nominations were received from the new Leader of the Council Cr Mrs McKinlay. It was agreed to elect Cr Mrs McKinlay as the new chair of Brentwood LSP.

To keep continuity it was agreed Cr Mrs McGinley would remain as Deputy Chair.

Resolved to elect Cr Mrs Mckinlay as Chair and Cr Mrs McGinley as Vice-Chair of the Brentwood Local Strategic Partnership.

3. **REVIEW OF THE STRUCTURE OF THE BRENTWOOD LSP:** Presentation was given by Mr Summers on the proposed new structure of the LSP. The Steering Group would become the Executive Group with a more strategic approach and there would be a Policy and Performance Group formed to focus on the operation of the LSP. A Performance Management Framework would be put in place to increase communications between the Partnership as whole. This was agreed by the group.

An action plan was put forward on the year ahead. This was agreed however, It was suggested the LSP undertake their review in the summer of 2009, this would require commitment from all partners if to go ahead.

**Action:**

1. Put into operation the new structure and action plan.
2. Contact EERA to discuss the arrangements and possibility for undertaking the 'Aspire to Perform' review.

4. **ESSEX STRATEGY REVIEW:** Mr Summers gave a presentation summary on Brentwood's contribution to the Essex Strategy Review. The full document had been circulated to all partners and the case studies were available on request. This looked at achievements and the way forward for Brentwood and the Essex Strategy.

Mr Taylor suggested that the group may want to consider inviting the Headteacher of Sawyers Hall College, Stephen Capper, to a meeting to talk about the plans for the school site, in partnership with Shenfield School and other local secondary schools and colleges.

Resolved to agree the draft Essex Strategy Review for Brentwood LSP.

5. **FINANCE:** A summary of the current finances were reported to the group. There is £90,000 currently left, some to fund the post of the LSP Co-ordinator and the Health Improvement Officer, though there are some available funds for any smaller projects.

Ms Mitchell advised that the PCT had agreed to provide £15,000 to the LSP and £10,000 for the CDRP.

**Action:** Invoice the PCT for above mentioned amounts.

6. **ANY OTHER BUSINESS:**

- i) Mr Green announced he will no longer be attending meetings and that Ms S Verkuyten would taking his place.
- ii) Ms Smith advised the group that a consultation event will be taking place in October for the launch of the consultation process for the new Sustainable Community Strategy.
- iii) Mr Taylor advised that he would withdrawing from future meetings as the LSC is disbanding and future developments on representation will be notified in due course.

7. **DATE OF NEXT MEETING:** Future meeting dates to be circulated.