

LAA Performance Management Group
20 February 2009, 9:30 to 11:00

Attendees:

Peter Lowton – ACC Essex Police (Chair)
Alan Dawkes – Safer Essex Lead
Louise Aiken – Greater Essex Prosperity Forum (GEPF) Lead
Peter Featherstone – Children & Young People’s Strategic Partnership (CYPSP) Lead
Kathryn Berry (Sports Essex) – 2012 Olympics/Paralympic Games (2012) Deputy Lead
Gwyn Owen – Sustainable Essex Lead
Gill Butterworth – Essex Partnership Secretariat

Apologies:

Miriam Stead – 2012 Olympics/Paralympic Games (2012) Lead
Marina Sherriff – Harlow LSP Lead
Cheryl Milton-White – Rochford LSP Lead
Dan Gascoyne – Essex Partnership Secretariat

1. Minutes of last meeting and matters arising

Minutes of the January meeting were approved.

Deputy Leads are confirmed as Jan Plummer for Sustainable Essex and Kathryn Berry for 2012. The Safer Essex deputy will be agreed at the Safer Essex Partnership meeting on 5 March. New partnership arrangements to replace GEPF will be confirmed at the Essex Management Board meeting on 9 March – the deputy until the end of March will be Lynn Ballard. Maternity cover is being arranged for Charlotte Ball (the substantive Community Wellbeing and Older People Lead), with Loretta Sollars covering this role in the interim and likely to continue as deputy. There is no nominated deputy for the CYPSP at this stage. Cheryl Milton-White from Rochford LSP replaces Lynn Marston.

The Chair thanked thematic leads for the work done on developing partnership workplans over the last month or so - updated plans are now to be routinely forwarded to Gill at least seven working days before each meeting.

The forward plan was discussed. Items scheduled for discussion at the March meeting are next steps on the ‘toolkit’ and a discussion on how the Group could be involved in the Essex Manager’s Conference scheduled for 9 July. The Chair asked each thematic lead to prepare an Annual Review report on behalf of their partnership for review at the April or May meeting - covering performance against the Year 1 targets, underlying trends, areas of success/good news, barriers and an outline of the milestones that will be delivered over the next six, twelve and eighteen months.

Action:

Gill to draw up a grid showing thematic leads and their deputies.

Thematic leads to prepare Annual Review reports for discussion at either the April or May meetings and confirm preferred timings – Gill to provide standard headings.

2. GO Annual Review feedback

The Group discussed the review report and the importance of articulating performance improvement activity well in thematic partnerships. The Chair expressed concern that he had not been contacted by the GO in respect of the report and the opinions it contained on partnership performance management arrangements.

Action:

Peter Lowton to arrange to meet Richard Potter of the GO.

Gill to draw up a graphical representation of the partnership performance model.

3. Thematic Partnership update

CYPSP

Peter F. has started to produce a CYPSP workplan, but this is proving difficult as there is a perception within the Schools Children and Families Directorate that this work duplicates other activity to develop the Children and Young People's Plan (CYPP). There was strong view within the Group that the LAA targets would be 'lost' within the much broader CYPP, and that the £1.5m investment from Performance Reward Grant to support delivery of these targets would not be sufficiently visible.

The Chair expressed concern that indicative LAA delivery plans were not finalised yet, although acknowledged the importance of the CYPP being finalised. In the interim, a report on performance against the LAA targets should be brought to the next meeting.

Action:

Peter to bring a report to the March meeting on progress against those LAA targets the CYPSP is responsible for delivering.

2012

The work programmes to deliver the participation in sport (NI8) and engagement in the arts (NI11) indicators are developing as planned and by April the partnership will have a better idea of which actions will have the desired impact. Discussions are taking place about the funding available to progress the Workplace Health Project.

Sustainable Essex

The focus over the last month has been on negotiating changes through the LAA Refresh, particularly in relation to housing targets and the impact of the economic climate. The 'access to services' target has now been developed in discussion with the Rural Community Council for Essex and should enable resources and interventions to be targeted at parish council level within selected districts.

GEPF

The replacement for GEPF is likely to be launched at Essex Management Board and Essex Partnership Forum meetings in March. GEPF will also recommend that the employment indicator (NI151) is extended to cover the whole of Essex with district targets. A target has been negotiated with GOEast for NI171 (business registrations) and district level targets are being agreed. Discussions continue to take place with district Economic Development Officers on district level skills targets (NI 163/5). The interim target for inward investment (L18.1) has been exceeded.

Safer Essex

Discussions have been taking place on proposed changes to LAA targets through the Refresh, including the adult re-offending (NI18) and the anti-social behaviour (NI17) indicators. Place Survey data is due for release next week which will enable NI17 targets to be confirmed. The interim target for assaults with injury (NI20) has been exceeded and the partnership has been asked to consider more stretching targets. Recommendations on these and other changes to the Agreement will be made to Safer Essex on 5 March.

An 'unpaid work' supervisor has been appointed through PRG funding to help deliver NI18. This role will promote work opportunities in the community for people on community orders and there was discussion in the Group about how this work could support delivery of other targets such as participation in regular volunteering (NI6), potentially through ESTIC (Essex, Southend and Thurrock Infrastructure Consortium for the Third Sector). Alan will explore this and other opportunities further with Gwyn and other thematic leads.

Action:

Alan to report back to the March meeting on the position with the domestic violence target (L17.1) and the actions the Essex Domestic Abuse Strategy Group is taking to address these.

There will be a general item on the March agenda to review the Place Survey findings and issues arising for the whole of the LAA.

CWOP

Unfortunately no representative was available to attend this meeting, but Gill and Loretta will follow up on issues arising.

Data trends suggest emerging concerns about the carer assessment indicator (NI135).

Action:

CWOP to be asked to provide an update of the position with the carers' indicator and intentions going forward, timescales to be agreed.

4. Next steps and forward plan

The Forward Plan has been updated (Annex A) to reflect agreed areas of focus at future meetings. In addition more emphasis will be given in future discussions to risk and areas of cross-cutting opportunity.

The LAA Scorecard has been reformatted to present an overview of progress by thematic partnership rather than priority, to support the work of the Group.

LAA Performance Management Group Forward Plan

Date of meeting	Item	Responsibility
Standing items:		
Progress updates, to include:		Thematic Partnership Leads or deputies Please send updated workplans to Gill for circulation at least 7 calendar days before each meeting
<ul style="list-style-type: none"> • agreed updates from previous meetings • other exceptions for attention/discussion <ul style="list-style-type: none"> - <i>achievements/good news stories</i> - <i>barriers to delivery, risks and actions needed</i> - <i>cross-cutting opportunities</i> - <i>assurance where data is not available</i> - <i>resource issues, including use of PRG</i> - <i>locality and 'hotspot' issues</i> • milestones (key actions/new information) due in next period 		
Agreed items		
27 March 2009	Place Survey results – impact on delivery of LAA outcomes CYPSP progress report Review of Domestic Violence target 'Toolkit' – next steps Essex Manager's Conference	Duncan Wood/ Kay Asuni Peter F. Alan/Peter L. Gwyn Tbc
20 April 2009	Thematic Partnership Annual Reports x 3	Thematic Leads
18 May 2009	Thematic Partnership Annual Reports x 3: <i>CYPSP</i>	Thematic Leads
22 June 2009		
20 July 2009		
24 September 2009		
19 October 2009	Thematic Partnership Mid Year Reports x 3	Thematic Leads
16 November 2009	Thematic Partnership Mid Year Reports x 3	Thematic Leads
15 December 2009		
18 January 2010		
15 February 2010		
22 March 2010		

To be allocated: Review of Carer's Assessment Target (CWOP)