

**Minutes of the
County Community Safety, Drugs and Alcohol Strategic
Partnership
20th March 2008**

Those Present :

Name	Organisation
Paul Warren Chief Executive and Chair of RAG	Rochford District Council
Carmel Napier Assistant Chief Constable	Essex Police
Richard Puleston, Assistant Chief Executive Policy, Community Planning and Regeneration	Essex County Council
Cllr Peter Burch Chair of CDRP	Castle Point CDRP
Bala Mahendran Chief Executive, Basildon Council	Basildon CDRP
Steve Watson Chief Executive, Maldon District Council	Maldon CDRP
John Gilbert, Executive Director Epping Forest, District Council	Epping Forest CDRP
Tanya Gillett Head of Essex Youth Offending Service	Essex YOS
Alex Bamber Assistant Chief Probation Officer	Essex Probation
John Symonds Mid-Essex Area Co-Ordinator and Chair of RAG	Braintree RAG
Roger Stewart Assistant Chief Executive, Tendring Council	Tendring RAG
Ian Vipond Executive Director Colchester BC and Chair of CDRP	Colchester CDRP
David Archer Community Services and Play Manager	Chelmsford RAG
Paul Anderson Community Safety Manager, Harlow Council	Harlow RAG
Eric Smith Community Services Manager, Brentwood Council	Brentwood CDRP
Dan Carlin, Road Safety Officer	Rochford CDRP
Peter Woollard Essex Probation and Chair of CDRP	Uttlesford CDRP
Rob Davis, Governor Chelmsford	Chelmsford Prison

Richard Coleman, Chief Executive	North Essex, Partnership Trust
Alison Cowie Director of Public Health	West Essex Pct
Lisel Park Associate Director of Public Health and Health Intelligence	South East Essex PCT
Clare Butler Strategic Manager, Essex DAAT	Essex DAAT
Samantha Grant Crime and Disorder Reduction Unit	Essex County Council
Apologies Given :	
Cllr Tracey Chapman	Essex County Council
Cllr Frank Kenny Chair of CDRP	Brentwood CDRP
Jenny Owen Executive Director, Adults, Health and Community Wellbeing	Essex County Council
Carey Benett, Director Schools, Children and Families	Essex County Council
Malcolm Morley Chief Executive and Chair of RAG	Harlow RAG
Mary Archer Chief Probation Officer	Essex Criminal Justice Board
Paul Zollinger-Read Chief Executive	North East Essex PCT
Sheila Bremner Chief Executive	Mid Essex PCT
Patrick Geoghan Chief Executive SEPT	South Essex Partnership Trust
Glen Sumner Head of Mental Health Commissioning	South West Essex PCT
Paul Bowers Senior Divisional Fire Officer	Essex Fire and Rescue

1. Declarations of Pecuniary or other Interests :

There were no declarations

2. Minutes of Inaugural Meeting :

Minutes of the meeting of 28th February were agreed

3. Essex Drug and Alcohol Partnership Business

There was a presentation from the Strategic Manager which raised a number of issues for discussion :

- i. **Adult Treatment Plan and C & YP Delivery Plan** : As agreed and delegated at the previous meeting the Chair had signed off both plans and they had been submitted to the National Treatment Agency (NTA)
- ii. **Numbers in Treatment target** : There have been negotiations with the NTA around this target which needs to be revised as a result of a detailed data cleanse which had resulted in lower numbers in treatment figures. The NTA are aware of this and have verbally indicated that they are in agreement with setting a new baseline. **It was agreed** that the Chair of this meeting should write to the NTA to formally propose the need for the new baseline for 07/08 so that this can support negotiations for 08/09
- iii. **Performance** :
 - **Numbers in Treatment** : assuming that the NTA agree **(i)** above then targets will be achieved for 07/08
 - **Retention in Effective Treatment** : Current performance indicates that there will be a 77% retained achievement against a set target of 85%. It was noted that from April 08 the method of measuring this target will be changing to a method that actively promotes partnership and inter-agency working.
- iv. **Drug Intervention Programme Grant** : This has been confirmed for 2008/09 with a 1.5% uplift although this needs to be set against a 15% cut last year. There will be no financial increase for 09/10. It was noted that this highlights the need for the Criminal Strategic Assessment process 08 that is currently underway and the importance for members of this group to take part in the 360 degree review.
- v. **Locality and EDAAT 08/09 Memorandum of Understanding negotiations** : These negotiations were now completed and there will be a formal sign off event on 31st March 2008.
- vi. **Annual report** : The Annual report was now due for release by the end of April 08. Further information will be presented at the next meeting of this group.
- vii **Proposed Treatment Redesign in Essex**: The proposal for significant substance misuse treatment redesign in Essex shall be brought to the next meeting. Presentation provided by strategic manager attached

4. LAA Update :

The group was updated on the current status of LAA2 development with direct reference to Priority 7 and the need for the meeting to resolve as many issues as possible at this current meeting. These issues included the following matters :

- Targets leads
- Baseline data
- Targets
- Actions

It was agreed that the meeting would look at each item as set out in the agenda item and confirm where possible details for inclusion in the template.

NI 17 : Perceptions of Anti-social behaviour

Target lead : Essex Police, Assistant Chief Constable Carmel Napier

Baseline data : confirmed for all districts

Essex Target : Confirmed 21% to 15% in 2010/11

District targets : still to be confirmed but not every district will have same target

Action Plans : To be developed

Actions from meeting

None specifically identified at meeting but general agreement that there needs to be more activity around “joining up messages” around Essex and that the County Council has a key role to play in this. It was also noted that this was a key target area for the Essex Criminal Justice Board which presents opportunities for more joint working between the two partnership boards.

NI 18 : Adult Re-offending Rate

Target Lead : Essex Probation, Assistant Chief Probation Officer Alex Bamber

Baseline Data : Commitment to have data by April 2008 confirmed by Alex Bamber

Essex Target : Commitment to have data by April 2008 confirmed by Alex Bamber

District Targets: Commitment to have data by April 2008 confirmed by Alex Bamber

Action Plans : To be developed

NI 20 : Assaults causing Injury

Target Lead : Essex Police, Assistant Chief Constable Carmel Napier

Baseline Data : Draft baseline data noted with commitment for official Home Office baseline data for districts being available by July 2008 (IQuanta)

Essex Target : **Confirmed** 2008/09 5.69 per thousand pop (-5%)

2009/10 5.51 per thousand pop (-8%)

2010.11 5.39 per thousand pop (-10%)

District Targets: Awaiting confirmation from Districts on percentage reduction targets based on examples circulated 11th March 2008

Action Plans : To be developed

NI 39 : Alcohol-harm related hospital admission rates (per 100,000 pop)

Target Lead : DAAT Strategic Manager, Clare Butler

Baseline Data : Essex baseline figure 1107 (provisional) to be revised using national definition and shown as rate per 100,000 pop

Essex Target : still to be confirmed but it was noted that the general trend showed an increase on admissions for Essex. The aim of the target will be to reduce the trend and in some cases this will mean that the target will actually be a lower target than some PCTs are currently achieving. A Regional benchmarking exercise is being undertaken and shall be aligned with PCTS

District Targets: Confirmed that data will be available at District level. Request with Eastern Region Public Health Observatory (EPRHO).

Action Plans : To be developed

Actions from meeting

- It was noted that similar activity around targets etc was being undertaken in Health and there was a need to ensure that this was taken account of. It was also noted that some PCTs have indicated that there is potential for an increase in admissions for next year.
- It was also agreed that a user friendly guide to NI39 data is produced to be shared with CDRPs (Clare Butler)

NI 111: First-time entrants to Youth Justice System aged 10-17 years

Target Lead : Essex Youth Offending Service Manager, Tanya Gillett

Baseline Data : Confirmed for all districts

Essex Target : Confirmed 5% year on year reduction (against an already successful performance reduction of 30% for Essex)

District Targets: To be confirmed

Action Plans : A paper (*attached with these minutes*) was tabled setting out the broad principles on how this target could be achieved and this would require input from CYPsYPs and CDRPs. It was agreed that, as CDRPs put together delivery plans, actions supporting NI 111 should be identified and brought back to the next meeting of this group to see how those actions can be integrated into an overall **Youth Crime Prevention Strategy**

Actions from meeting :CDRPs should be represented on the Youth Crime Strategy Group by a representative from the County-wide Anti-social Behaviour Group. All CDRPs to report back on identified actions.

NI 115 : Substance mis-use by young people

Target Lead : Confirmed Clare Butler (with support from Schools, Children and Families Services)

Baseline Data : Confirmed based on 1 year TELLUS Survey results 20.7% (it was noted that a second year data set will be available in June 2008)

Essex Target : Confirmed at 20.1% (with caveat to take account of June 2008 data set which will provide a more robust set of data)

District Targets: To be confirmed

Action Plans : To be developed

NI 195 : Improved street and environmental cleanliness (levels of graffiti, litter, detritus and fly-posting)

Target Lead : Essex-wide Waste Management Advisory Board (EWMAB)

Baseline Data : To be confirmed by EWMAB

Essex Target : To be agreed by EWMAB

District Targets: As above

Actions : It was noted that this target area was now the responsibility of another thematic partnership

Local Indicator (L13) – Repeat incidents of Domestic Violence :

Target Lead : Essex Police, ACC Carmel Napier

Baseline Data : Confirmed as set out in report: Essex total 38% 2007(Essex police data)

Essex Target : 2008/09 – 33%
2009/10 – 30%

2010/11 -- 28%

District Targets: Awaiting confirmation from Districts on percentage reduction targets based on examples circulated 11th March 2008

Action Plans : To be developed

Local Indicator (L14) – Fear of Crime :

Target Lead : Essex County Council

Baseline Data : Confirmed as set out in report

Essex Target : Confirmed 45% to 51% in 2010/11

District Targets: To be confirmed

Actions : To be developed

District Targets Action Point :

In respect of the District targets it was noted that there had been few responses to the request sent out on 11th March. This was now a matter of urgency and Districts were asked to respond as soon as possible. A follow-up e mail would be sent out following this meeting.

5. Crime and Disorder Partnership Implementation

a) Strategic Assessments: A brief overview was given of the paper circulated with the agenda. The strategic priorities had been identified in 11 of the 12 SAs that had been completed. There were significant areas of common priority and the recommendations of the report were accepted, namely:

- i. For Essex's County Community Safety Agreement to reflect the 5 priority areas identified
- ii. For the Essex Crime and Disorder Network Executive (CDNE) to develop the County Agreement on behalf of the Strategic Group and review its Membership to reflect this work.
- iii. For the County Community Safety Agreement to be presented to the Strategic Group on 1st July 2008.
- iv. There is a review of the Strategic Assessments produced this year to ensure that lessons learnt can inform next years process, to begin from September onwards.

b) Strategic/coordinated/targeted Funding Issues :

Domestic Violence : A paper was circulated (attached) setting out the achievements of partnership work and how this would not have been possible without the post of the DV Co-ordinator having been established. It was noted that the post was being funded by contributions, including from Essex Police, Probation and the County Council, but it is now timely to review this funding. It was suggested that even more could be achieved by having a better resourced cross county set-up to co-ordinate and develop the strategic approach to delivering against the LAA2 priority. Two specific proposals were initially put forward :

- The need to fund the existing co-ordinator post for a further year at a cost of £40,000
- The need for a resource to undertake a focussed piece of work (a feasibility study) to identify the strategic needs for Domestic Abuse structures in Essex to enable the delivery of the LAA 2 priority. A cost of £5000 was proposed for this work to deliver a report before the next meeting of the County group in July 2008.

Discussion on these proposals followed and in particular around the proposal for the feasibility study. Some concern was expressed about the funding of the post for a further year but consensus was that this should be agreed and that the feasibility study would help to establish :

- the longer term requirements for such a post and
- any other matters such as strategic capacity and
- sources of funding for the future.

There was some discussion on the cost proposed and it was suggested that more money should be agreed (£10,000) so that there could be a broader view taken of strategic spending requirements against the £113,000 recommended for strategic work.

It was agreed to recommend the following :

- a. £40,000 be allocated for funding of the Essex DV Co-ordinator post in 2008/09**
- b. £10,000 be set aside for feasibility studies into the strategic needs identified across the County. This will include DV work in Essex and other strategic priorities where appropriate arising from the County Community Safety Agreement and LAA.**
- c. ACC Carmel Napier will lead the element of this work relating to DV**
- d. That the clear strategic nature of these funding discussions be reflected in the minutes of the meeting to demonstrate how the funding available is being used for strategic interventions to help Essex to deliver against the agreed priorities set by the group.**

Other Proposals : It was noted that a proposal was being developed around Prolific and Other Priority Offenders although the work was not yet completed. No other priorities were identified at this meeting.

Capital Funding : There was discussion on the actions requested from the last meeting that CDRPs should consider 3 points and report to this meeting :

Each CDRP should consider the question of what to do with capital funding on the basis of :

- i. Should this be a strategic pot*
- ii. Would it be beneficial to have more or less revenue funding or capital funding allocations with the possibility of the County Council facilitating this*
- iii. The possibility of trading capital and revenue allocations between CDRPs*

Each CDRP report back their preferred approach to the next meeting on 20th March (and amounts if they wish to trade with other CDRPs)

Although there was a general view that Revenue would be better for CDRPs than Capital there had been little direct feed back prior to the meeting. **It was agreed therefore that :**

All CDRPs should confirm their views in writing to Alan Dawkes asap so that a proposal can be formulated for submission to the County Council regarding the basis of how this funding could be allocated including the targeted work proposed.

6. AOB : There were no items of any other business

Meeting closed at 4.10 pm

Dates of future meetings:

1st July 2008 9.30 am County hall, Committee Room 1

2nd October 2008 at 9.30 am

22nd January 2009 at 2pm

5th March 2009 at 2pm