

Minutes of SAFER ESSEX 1st July 2008

Those Present :

Name	Organisation / Partnership
Paul Warren Chief Executive, Rochford District Council	Chair
Cllr Tracey Chapman	Essex County Council
Superintendent Colin Steele Territorial Policing	Essex Police
Richard Puleston, Assistant Chief Executive Policy, Community Planning and Regeneration	Essex County Council
Peter Woollard Probation Service	Castle Point CDRP
Bala Mahendran Chief Executive, Basildon Council	Basildon CDRP
Carl Pullen Essex Fire and Rescue	Maldon CDRP
Jim Nolan, Assistant Director, Environment and Neighbourhood Epping Forest DC	Epping Forest CDRP
Alex Bamber Assistant Chief Probation Officer	Essex Probation
Mark Sayer Tendring Council	Tendring CDRP
Ian Vipond Executive Director Colchester BC and Chair of CDRP	Colchester CDRP
Averil Price Director of Safer Communities, Chelmsford Council	Chelmsford CDRP
Malcolm Morley Chief Executive, Harlow Council	Harlow CDRP
David Bowers, Chair of Mid Essex PCT	Mid Essex PCT
Eric Smith Community Services Manager, Brentwood Council	Brentwood CDRP
Rob Davis, Governor Chelmsford Prison	Chelmsford Prison Service
Andy Martin, Director Operations	North Essex, Partnership Trust
Alison Cowie Director of Public Health	West Essex PCT
Inspector Terry Balding	Essex Police
Lynne Taylor, Public Health Improvement Commissioning Manager (Drugs & Alcohol)	South West Essex PCT
Matt Furber, Essex Fire and Rescue	Essex Fire and Rescue
Clare Butler Strategic Manager, Essex DAAT	Essex DAAT
Samantha Grant, Head of Crime and Disorder Reduction Unit	Essex County Council
Ben Hughes	Essex DAAT

Apologies Given:	
Mary Archer Chief Probation Officer	Essex Criminal Justice Board
Tanya Gillett, Head of Youth Offending Service	Essex YOS
Sheila Bremner, Chief Executive	Mid Essex PCT
Richard Coleman, Chief Executive	North Essex Partnership Trust
Glen Sumner Head of Mental Health Commissioning	South West Essex PCT
Steve Watson, Chief Executive Maldon District Council	Maldon CDRP
Paul Bowers Senior Divisional Fire Officer	Essex Fire and Rescue
Patrick Geoghan Chief Executive SEPT	South Essex Partnership Trust
Paul Zollinger-Read Chief Executive	North East Essex PCT
Liesel Park, Associate Director of Public Health and Health Intelligence	South East Essex PCT
Dan Carlin, Essex County Council	Rochford CDRP

1. Declarations of Pecuniary or other Interests

There were no declarations.

2.. Minutes of Previous Meeting

Minutes of the meeting of 20th March February were agreed.

3. LAA 1 Update

The meeting received an update on the end of year position for LAA 1 setting out the performance status against the “Safer” related targets. It was noted that there were 3 Performance Reward Grant targets running into 2008/09 in respect of :

- Traders supplying alcohol to young people
- Young People re-offending relating to drugs and alcohol
- Care leavers misusing drugs and alcohol

Action agreed:

- That *Safer Essex* adopt these 3 performance reward grant targets and monitor their progress.
- That future monitoring reports to *Safer Essex* include these targets.

4. LAA2 Update

Richard Puleston updated the meeting on the current position regarding LAA2 which had now been agreed with Government. Key issues still outstanding relate to Action Planning and how to take forward the momentum already built up and develop further the good partnership working that has been established. Key points :

- An action Planning Template is to be issued shortly
- Two levels of Action Planning :
 - Safer Essex thematic partnership level and
 - Local LSP for delivery
- Summary of action plans required by 1st September 2008
- Detailed versions by 30th September
- Thematic Partnerships (*Safer Essex*), target leads and LSPs to consider all summary level plans and share ideas for collaboration

- Plans should be about :
 - Working together to deliver improved outcomes
 - Best use of combined resources
 - Reflecting partnership principles
 - Timed to fit with partner's budget setting processes
- There will be an Essex Partnership Forum (EPF) on 28th November to consider the plans and allocate Performance Reward Grant: allocation of PRG will not be a competitive process and current thinking is that it could be allocated at two levels
 - LSP
 - Thematic Partnership, but this will be decided on 28th November

General points raised:

1. Timescales are very tight
 - *Response : Agreed but this process is building on much work already in place , ie not starting from scratch*
2. The need for resources to follow needs and striking the right balance between broader Essex actions and the local LSP delivery arrangements particularly in regard to allocation of PRG
 - *Response : There needs to be a balance between resource allocation at the local level and at the county-wide strategic level recognising the possibilities of achieving economies of scale*
3. The need for more information on PRG allocation
 - *Response :No decisions on PRG until 28th November when the EPF meets*
4. As PRG not available until 2009 can projects be pre-funded :
 - *Response : yes where there are well articulated action plans in place ECC would support pre-funding using its financial resources where possible*
5. Concern that some partnerships may not be sufficiently well developed to be considered for PRG funding.
 - *Response : PRG will be reflected in Indicative amounts and EPF will need to take account of how to strike a balance in such situations*
6. Capital and Revenue: the meeting was reminded that some accommodation could be considered by ECC to assist in balancing out capital and revenue funding where this was appropriate.
7. Confirmation was given that the revenue allocations to CDRPs were in place for 3 years including 2008/09. This does not apply to the Aggregates Levy Sustainability fund but a strong case could be made for its continuation provided good viable projects had been identified.

5. DAAT 2007-8 Budget Out-turn

A presentation was given regarding the budget under-spend for the DAAT and recommendations given as to a way forward, (*the presentation is attached to these minutes*). Key points are that:

1. An underspend of £842,000 in 07/08 approved by the NTA as a result of the development of the Treatment Redesign Programme. West Essex PCT have been the bankers for this money.
2. An additional underspend of £361,000 identified late in the financial year due to in large part to a lower than anticipated use of detox and rehab monies.

3. There have been discussions and negotiations between all parties to resolve the situation resulting in a final recommendation to Safer Essex of the following :
 - Accept an immediate transfer of £842,000 from West Essex PCT to EDAP c/o ECC in full and final settlement with no party pursuing the additional £361,000
 - All future Pooled Treatment monies to be transferred to ECC as the EDAAT host organisation under a Section 75 Agreement

It was noted in the general discussion that followed that lessons had been learned as part of this process and a constructive solution and way forward identified. In particular financial monitoring and governance arrangements were now being developed that would prevent future occurrences of this situation. It was acknowledged that earlier circulation of the relevant papers to Safer Essex members would have been helpful but that negotiations have been taking place up to the last minute.

It was also noted by Councillor Chapman that the Health Overview and Scrutiny Committee is likely to consider Pooled Budgets generally as they were becoming increasingly important

Action Agreed:

The recommendations be accepted subject to :

- a. Quarterly financial reports to Safer Essex of the PTB
- b. All such reports to be in the form of pre-circulated papers for the meetings
- c. Slides for the presentation at the meeting be circulated with the minutes of this meeting

6. Community Safety Agreement

The first Community Safety Agreement (CSA) was presented for approval. It was acknowledged that the CSA has been developed as a result of a legal requirement and takes account of priorities identified in CDRP Strategic Assessments and Partnership Plans as well as the more general consultation as part of the development of the Community Strategy and LAA 2 planning processes. The structure and content of the document had been developed by a sub group of the Crime and Disorder Network Executive.

The content of the CSA was agreed but there was some discussion around funding and action planning from target leads.

It was noted that final agreement was in place for Capital monies to used as a revenue funding stream for 2008/09.

All payments will be made on 1st October 2008. If this presents problems for CDRPs it can be considered but this depends on how funding is made available generally to ECC.

The total funding in the strategic pot was not sufficient to meet the funding proposals recommended by the Target Leads although it was noted that these were indicative costs only at this stage. Though in terms of the £10k identified for Target Lead work, only £5k has been called upon.

The funding identified in this report should not be seen in isolation and the potential of the totality of resources that could be available should be taken into account, particularly in respect of the Performance Reward Grant.

The actions proposed are about bringing added value to the work of local CDRPs in delivering objectives. This added value could be pan Essex or by groupings of CDRPs.

Actions Agreed:

- The Community Safety Agreement be agreed for 2008/09
- Funding to be supported (subject to budget not being exceeded) for :
 - Unpaid work of £25,000 and
 - Night-time Economy of £40,000
 - As part of the general progress by Target Leads a progress report be presented to the next meeting

7. Essex Drug and Alcohol Strategic Plan

The plan had been circulated for consideration and comments invited:

- Comment was made about the Mission Statement and the need to reconsider the wording around alcohol
- The need for an “objectives into action” section that would help identify milestones and achievements against the plan.
- There is a need to identify volunteers to be champions/target leads for the various sections of the plan. Volunteers should make contact direct with Clare Butler or Ben Hughes.

Action agreed: The strategic Plan be approved subject to the comments set out above.

8. Drug and Alcohol services Treatment redesign

There was a presentation on proposals for treatment redesign of Drug and Alcohol services in Essex. It was noted that this proposal had already been considered and endorsed by the Joint Commissioning Group. The main aim of the proposal was to provide a quality service within a simplified system that provided value for money. It has been developed in light of findings from the Needs Assessment, discussions with user representatives and providers. The new system will result in there being a system providing quality, integrated services across the whole of Essex, accessible to all and working together to focus on the recommendations and requirements laid down in Models of Care and with a clear client centred approach. It will allow for an increase in capacity at all levels of service supporting the achievement of targets set by the National Treatment Agency and those targets set within the Local Area Agreement.

To implement the new system it will be necessary to start to negotiate the specifications for 2008/09 with existing providers with a view to having the new service specifications in place for 2009/10. To do this a project group has been set up to lead on the redesign work subject to final approval by *Safer Essex* at this meeting.

Action agreed: The redesign proposals be approved.

9. Information Sharing Protocol

It was noted that the data trial was progressing but that there were still some issues to resolve in terms of data sets and security with Police and PCT data. A report will be presented to the *Safer Essex* October meeting and a one off time limited sub group of *Safer Essex* is to be established to review the outcome from the trial and make recommendations to the main board of *Safer Essex*.

Action agreed: The proposal be approved.

10. Strategic Assessments

A report was presented setting out the feedback on the Strategic Assessment process for 2007/08, lessons learnt and ideas for the future. A template is being developed for future assessments. For 2008/09 it is recommended that the assessment process begins in

September 2008. This will fit in with other planning processes and enable the development of the next Community Safety Agreement for 2009 by April of that year.

Action agreed

- Strategic Assessments for 2009/09 commence in September 2008.
- CDNE to lead on further developing SA template.

11. Partnership Plans

This was an item of information for the meeting setting out details of which Partnership Plans had been published.

12. Performance Indicators

This item set out a proposal for *Safer Essex* to formally agree to monitor a range of performance Indicators for 2008/09. The indicators are

Priority	Performance Indicator	Reference
Overarching	All Crime per 1,000 population	National measure at police force level
Reducing Re-offending	Adult re-offending rates for those under probation supervision	NI 18; LAA 2
	Rate of proven re-offending by young offenders	NI 19
Reducing crime and violent crime	Serious violent crime	NI 15
	Serious acquisitive crime	NI 16
	Repeat incidents of domestic violence	Local Indicator 7.1 LAA 2
	Assault with injury crime rate	NI 20; LAA 2
	First time entrants to Youth Justice System	NI 111; LAA 2
Reducing substance/ alcohol misuse	Drug related (class A) offending rate	NI 38
	Alcohol Harm related hospital admissions	NI 39 LAA 2
	Number of drug users recorded as being in effective treatment	NI 40
	Substance misuse by young people	NI 115; LAA 2
	Traders supplying alcohol to young people	Performance Reward Grant (PRG) target
	Young people re-offending relating to drugs or alcohol	PRG target
	Care leavers misusing drugs/alcohol	PRG target
Feeling Safe	Feeling Safe outside after dark	Local Indicator 7.2 LAA 2
Perceptions of anti social behaviour	Perception of ASB	NI 17 LAA 2
	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting)	NI 195 ; LAA 2
	Perceptions of drunk or rowdy behaviour as a problem	NI 41
	Perceptions of drug use or drug dealing as a problem	NI 42
Road Safety	People killed or seriously injured in road traffic accidents	NI 47; LAA 2

Action agreed

The recommendation to regularly monitor the indicators as set out above be agreed

12. Forward Plan

The proposed forward plan for *Safer Essex* was presented for information. This is a living document and may be amended to take account of issues that need to be considered. In addition to the items as set out in the Plan it was noted that the Alcohol Strategy will be presented to the next meeting of Safer Essex in October.

13. AOB

The Chair, Paul Warren offered the congratulations of the meeting to Clare Butler who was getting married on the following Saturday.

Meeting ended at 11.30am

Dates of future meetings: 2nd October 2008 at 9.30 am, 22nd January 2009 at 2pm, 5th March 2009 at 2pm