

**LSP Place Shaping Sub Group
Notes of Meeting 22 July 2009**

Present: Cllr Frank Delderfield (Chairman) – District Councillor, MDC
Cllr Bryan Harker – District Councillor, MDC
Cllr Prof Lew Schnurr (Vice Chairman) – Heybridge PC
Jackie Longman – Conservation Officer, MDC
Lynn Marston – LSP Development Officer, MDC
Kwame Nuako (representing Alan Storah) – Interim Senior Planning Policy Officer, MDC
Kevin Fraser – Principal Planner, ECC
Jason Amos – Moat Housing
Debra Wyrill – Health Improvement Manager, NHS (Mid Essex)
Keith Brown – Regional Organiser, Federation for Small Businesses
David Stephenson – Head Teacher, Plume School
Stella Meesters – Rural Community Council for Essex

In attendance: Marilyn Ford (Notes)

1. Welcome and Introductions

The Chairman welcomed members and introductions were made.

It was noted that Alan Storah will now replace Jennifer Burns on the LSP Place Shaping Sub-Group.

2. Apologies: Alan Storah – Head of Planning Services, MDC
Ulrike Maccariello – Development Manager, Hastoe Housing Assoc.
Hazel Berrett – Director of Community Services, MDC

3. Minutes of Meeting on 27 May 2009

3.1 (Ref 9) – Chairmen of Accessibility Working Group and Natural and Built Heritage Working Group

It was noted that Jackie Longman is Chairman of the Natural and Built Heritage Working Group, and Janet Cloke is Chairman of the Accessibility Working Group.

3.2 (Ref 5) – Energy

Jennifer has made contact with EST (Energy Saving Trust), not ECC.

The minutes of the last meeting were then agreed.

4. Matters Arising

4.1 (Ref 5) Infrastructure Delivery Plan

Health – The figure of £1567 is still to be amended.

Education – The VTC (Vocational Training Centre) planning application will be discussed at the Central Area Planning Committee Meeting this evening (22 July). Keith asked for further information (which Lynn supplied at the end of the meeting).

Water – A draft has now been sent out and tenders are awaited. Keith suggested that contact be made with Mike Smith (Chelmsford) and Cllr Russell Quirke (Brentwood).

Police etc – Alan (on behalf of Jennifer) to report back to next meeting.

Broadband Networks – Cllr Schnurr said that he has been discussing Broadband delivery with a private sector firm, which could attract some public sector funding. The firm had been working in the rural area to the west of Chelmsford. Cllr Schnurr was exploring the possibility of improving the service to the area east of Maldon. Testing is already taking place and it is hoped to have a pilot project up and running by December. Talks are also been held between Philip Wilson of Essex County Council, Cllr Schnurr and the private sector to develop a business plan for the project.

Cllr Schnurr wondered whether the LSP would be able to assist with funding and informed Lynn that the figure they were looking for was around £15-20k.

Flood Defences – Cllr Delderfield informed members that a seminar is being organised with the Environment Agency on this subject, and Kevin mentioned that the Draft Planning Policy Statement on Coastal Issues has been delayed until September. It was noted that there appears to be quite a lot of Government funding available for Shoreline Management projects.

Cllr Schnurr agreed to speak to Richard Holmes about his concerns regarding Tier 1 Councils/Parishes.

Car Parking – Kwame said that work is still continuing with this issue.

4.2. (Ref 7) LDF Core Strategy

Consultation on the Core Strategy closed on 8 June and Kwame said that over 100 letters of representations have been received. These are still being processed and findings so far are very positive. A report will, initially, be put to the Planning and Licensing Committee.

4.3. (Ref 8) LSP Place Shaping Action Plan

Marilyn will now ask to be put on the distribution list for the Working Group Notes, and forward these to members of the LSP Place Shaping Sub-Group.

Kevin mentioned Post Offices, and said that he would feed back any information of this subject to Jennifer and Lynn.

5. LSP Place Shaping Action Plan

Adult Social Care – Kevin said that he would like to clarify the delivery of Adult Social Care and the areas where ECC were responsible. He will therefore be arranging a meeting with Jennifer and Paul Gayler to progress this issue.

Action: Meeting to be arranged between Kevin/Jennifer/Peter Garrett to discuss Adult Social Care

Infrastructure – Kevin asked for a timescale and Kwame informed him that the SHLA will not be completed before November. Some discussion then took place about the need for this to be done before the Core Strategy can be completed and Kwame confirmed that it might be possible to have a draft available by August. However, Kevin informed members that it was probable ECC would only be able to use the final data.

Cllr Delderfield said that if it was crucial for the Planning and Licensing Committee to approve the final Infrastructure data as soon as possible, then a special meeting of this Committee can be arranged.

Action Plan Spreadsheet - Marilyn asked that she be kept up to date with the Action Plans of the Working Group so that these can be incorporated in the LSP Place Shaping Sub Group Action Plan.

Action: Janet and Jackie to send Marilyn a copy of their Working Group Action Plans as and when they are updated

6. Reports from the Chairmen of the Accessibility and Natural and Built Heritage Working Groups

6.1 Accessibility Working Group

Janet was not at the meeting but Debra said that the next Accessibility Working Group meeting will be held on 23 July and information will be fed back to the Place Shaping Sub-Group.

6.2 Natural and Built Heritage Working Group

Jackie said that a meeting of the Natural and Built Heritage Working Group was held on 15 July and that she is now updating the Action Plan. Three strategies will go towards meeting the objectives of this Group. They are now working on actions which need partnership agreements and also working with Peter Garrett regarding green spaces.

7. Any Other Business

7.1 Infrastructure Schedule

Kwame handed out an up to date draft of the Infrastructure Schedule, revised as suggested at the last meeting. It is now necessary to decide priorities.

Cllr Schnurr was concerned that there was no clear indication about who would be following up on Health issues and Debra said that a paper went to their board regarding what is needed for Heybridge. They will now be going out for public consultation to determine the extent of need.

7.2 Abbreviations

David requested a list of abbreviations and Cllr Harker suggested that they could be listed at the bottom of documents.

David explained that LDG stands for Local Delivery Group, which works with any organisation involved with the education of young people in the district. He emphasised that this is a very useful group which have considerable funding, and Lynn said that once the planning decision has been made concerning the Vocational Training Centre, it will be useful to have a discussion with this Group.

8. Date of next Meeting

The next meeting will be held on Tuesday 8 September at 10.00am in the Training Room, Maldon District Council.