

**Meeting of the Health, Housing and Wellbeing Partnership Board
Held on Thursday 9th July 2009
At 13.00 in St Cedd's Training Room**

Present:

Paul Murphy (PM) (Chairman)	Maldon & District CVS
Janet Cloke (JC)	50+ Forum & Althorne Ladies Club
Jackie Tosic (JT)	Central Essex Community Services
Lindsey Read (LR)	CARA
Debra Wyrill (DW)	Mid Essex PCT
Jacqui Sinden (JS)	Dengie Project Trust
Paul Gayler (PG)	Maldon District Council
Tina Vale (TV)	Mid Essex PCT
Salleigh White (SW)	Moat Homes Ltd

In attendance:

Susan Hylands (SH) (notes)	Maldon District Council
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1. Welcome, Introductions and Apologies

PM welcomed everyone to the meeting and introductions were made. Apologies were received from James Cornelius, Moat Homes Ltd, Cllr Mrs Brenda Keighley, Maldon District Council and Cllr Lew Schnurr, Maldon District Tier 1 Councils.

2. Announcement of Any Other Business

Debra Wyrill advised that she would wish to raise Maldon Health Profiles.

3. Minutes of Last Meeting

The notes of the last meeting were agreed subject to the following amendments:

Jackie Tosic - organisation to be amended to Central Essex Community Services. JT advised that this is the provider arm of the PCT.

Pg 5 – L12.1 Action to be amended from “LK to ask JT” to “LK to ask JS if there is a role ...”.

Pg 6 – Health Inequalities wording to be revised to read “the aim of this group is to reduce the prevalence of smoking in two deprived areas in Maldon MSOA 006 and 006.. Action to be amended to read “the proposed action to reduce prevalence of smoking was agreed”.

4. Matters Arising

DWM5 – DW confirmed that a reminder was sent to all GPs and reminders will be sent on a regular basis throughout the remainder of the financial year.

PMM5 – PW had raised the issue of the HHWPB's role in regard to the Community Hospital with the LSP Steering Group. The Steering Group had confirmed that it felt this came under its remit and the Community Hospital will therefore be removed from the action plan.

ALLM5 – No further responses had been received in regard to theme leads. LR agreed to cover the mental health theme in the short term and PM will discuss this

theme with MIND and follow up with Margaret Pearce as to whether she will take on the disability theme lead. JT will lead on health improvement. Once all leads have been identified these will be publicised on the LSP website.

Action: PM to discuss mental health theme lead with MIND and follow up disability theme lead with Margaret Pearce.

CBM8 – CB was not present at the meeting and the action in regard to LINKs and Paul Gayler re Housing and Social Care representation will be carried forward.

Action: CB to take contact names to CEMVO and to circulate the work plan once this is available.

M10 – Village Agents Project –the Conference on 17/6/09 had been well attended. Attendees had been asked if they wished to be part of the stakeholder group which should take place in the next few weeks. A decision will be made by the end of September as to which villages will take part.

CBM10 – NI135 action to be carried forward as CB not present at meeting.

Action: CB to identify other possible groups to receive envelopes.

DWM10 – NI135 DW advised that at the middle of June no additional GPs had signed up.

PMM11 – PM advised that discussions had been held with Graham Sharp and the CAB bid had been submitted to the LSP Steering Group. The proposal was supported for £4k with the intention that the HHWPB provides funding to top up to the required level of £8k. The Group needs to decide whether it wishes to allocate an additional £1k to be discussed under agenda item 8.

5. LSP Steering Group Update

The Steering Group received a presentation on Engage Essex from Duncan Wood of ECC and Suzanne Harris from RCCE who are the joint target leads on NI4 (public engagement indicator). A website has been developed called Engage Essex at engageessex.gov.uk which gives information on all consultations within Essex. There is also the facility for groups to request that a consultation is added to the website.

There was a discussion around a funding pot linked to NI4 which is being split between the LSPs and amounts to around £10k per district for a public engagement type activity. Any ideas from the Group can be submitted to the LSP Steering Group.

A paper was considered on the LSP support to the third sector submitted by the third sector strategic partnership with a series of recommendations around the Essex Compact. There was agreement to provide support to the CVS and agreement to look at re-conformation of a joint commissioning group in order that key services continue.

6. Supporting People

PG provided an update on Supporting People. ECC is proposing to move towards a hub and spoke model and the consultation stage has just closed. There was a discussion around the role for this group in giving a local view of how services could

progress in the future. It was confirmed that this group could feed into the Older People's Housing Strategy which PG is looking to produce.

Action: PG to bring a draft of the Older People's Housing Strategy to the next meeting of this group for discussion.

7. Review of Progress against Action Plan 2008-2010

NI56 – childhood obesity – the CYPSP sub group is due to meet on 14/7/09. TV advised that the Healthy Living Team had met and decided to hold an event in October half term to train young carers over two days. This will involve 15 young people, 5 of whom will be from the Maldon district.

NI120 – all cause mortality – research is underway. Milestone to be amended to end August for data to be gathered and research completed.

NI135 – Carer's needs assessments – no update from CB re gummed envelope scheme or Hospital Link worker for carers. No update received from KL regarding referrals to Carers Services. PM to follow up.

Action: PM to follow up with CB/KL

LI2.1 – Older person's needs assessment – the final draft of the questionnaire has been received and will be going out to a selection of older people across mid Essex by the end of July. Results should be received within three months and will be reviewed around end of October/November.

Supported access to IT - PG had met with Colne and Maldon Housing Associations in preparation for phase 1. The launch should be around September.

LSP transport sub group is due to meet and plan is in development.

RUSTIC – although funding is yet to be received the scheme is up and running.

One Place – JS tabled information on the services available at One Place.

Health and Well Being Centre – the business plan is nearly completed and visual presentation is also available. It was suggested and agreed that the next meeting of this group is held at Knightswood and time allocated to view the site and presentation. There was a discussion around the name of the centre with a suggestion made that it should be the Health and Well Being Eco Centre.

LI – Access to healthcare provision – DW advised that the PCT Board had considered a report in June and had decided that it would use the hospital consultation as a way to consult across Maldon and Heybridge about primary care provision in Heybridge. Sally Wallis-Boore is drafting a letter to stakeholders explaining the next steps.

Improving access to psychological therapies – PM has been in contact with the provider of IAPT and is intending to invite them to the next meeting.

NI156 – reduction in number of people living in temporary accommodation – PG advised this is on target and the amount of temporary accommodation has been reduced as the need has reduced. There is no need for further action at the moment. Agreed to keep in action plan but amend to monitor rather than reduce.

LI2.2 – affordable housing – RSL Forum has been established. Action complete and remove from action plan.

Mediation Scheme – should be taking effect from September. A recent case in the House of Lords has moved responsibility for people under 18 back to Social Care again. In light of this actions will be reviewed at the next meeting.

Development of rural housing programme – progressing. Target was achieved last year. Agreed complete and can remove from action plan.

Dementia care – Steering group meeting has been arranged for 29 July at Knightswood.

More 2 Life project – is now progressing and advert going in paper for the project worker.

Health Inequalities – the health needs assessment is almost finished and will go out to consultation.

Action: PM to update action plan to reflect discussions outlined above.

PM stressed the importance of members of the HHWPB completing the update sheets for their relevant actions.

Action: ALL to provide updates for the action plan prior to the HHWPB meetings.

8. Financial Position of Sub Group and Consideration of Joint Project Proposals

£6,800 was carried over from last year and an additional £2,500 has been received from the LSP for this year. Of this £3k has been allocated to the CAB Out Reach project and the CAB now requires an additional £1k to be considered by this group along with providing administrative support to the group for performance management and action plan monitoring. PM advised that he considered this would be in the region of £500. It was also noted that a project under NI120 – all cause mortality – will be required at a cost of around £1000. There was a discussion around the CAB proposal. It was noted that there is a requirement for the group to allocate all funding by March 2010. More information should be available in regard to the all cause mortality project by the September meeting.

Agreed: To defer a decision on CAB funding bid until the September meeting of the HHWPB.

9. Administrative Support

PM confirmed that MDC will continue to provide a minute taker and agenda support. Support is required for updating the action plan at around 1 day per month at a cost of around £500. Volunteers were requested to take on the additional administrative support. PM advised that the CVS would be willing to provide this and that it is currently recruiting for administrative staff.

Agreed: The HHWPB agreed to fund administrative support to be provided by M&DCVS.

Action: PM to confirm figures.

10. Election of Chair and Vice Chair

Nominations were requested for new Chairman and Vice Chairman. PM confirmed that he would be prepared to continue as Chairman. DW noted that she would be covering a different role for a temporary period and would not be covering Maldon locality work but will be keeping her carers role. PM agreed to ask Krista Levey if she would be prepared to continue as Vice Chairman for a further year.

Agreed: PM to continue as Chairman for a further year.

Action: PM to discuss with KL continuation of her Vice Chairman role for a further year.

11. Membership

PM tabled the circulation list and requested that Members check and update details.

Action: PM to refresh the Membership list.

12 & 13 Partners Update and Any Other Business

JS advised of a forthcoming Age Exchange and Dengie Project Trust event to be held on 15/7/09 at the Tractor Shed, Latchingdon and tabled information.

DW circulated the Maldon Health Profile 2009. Three areas; excess winter deaths, road injuries and deaths and GCSE achievement appear worse than the England average. Of these excess winter deaths has implications for the work of the Board. Warm Front is included within the action plan and actions around improving the condition of homes and there may be a need to instigate additional work around these. DW will seek some clarity around the figures and the Board will consider again at the September meeting.

Action: DW to provide clarity around the Excess Winter Deaths figure and Board to discuss actions at next meeting.

JT advised that the MEND and mini MEND projects are very active at the moment.

JC advised that Adam Capper, Rural Activity Coordinator, MDC had attended the Althorne Ladies Forum and had been excellent. He had commented that children he deals with were below capacity in terms of fitness/stretching. TV advised that Adam was working with schools at the moment. If there is a particular issue it may be that CYPSP needs to highlight but evidence of the problem will be required.

Action: TV to follow up with Adam Capper.

JC raised concerns over the Village Agents. DW advised that a stakeholder group will be formed in each area to look at the various issues.

14. Date of Next Meeting – 22/9/09 10 a.m. at Knightswood Centre, CM0 7BD.